



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 March 17, 2020**

District Mission

Providing an extraordinary education in an inspiring environment with caring people

Page #:

| | | |
|-----------|--|-----------|
| A. | OPENING PROCEDURES – 7:00 p.m. | 4 |
| | 1. Call to Order and Welcome | |
| | 2. District Mission | |
| | 3. Pledge of Allegiance | |
| | 4. Approval of Agenda | |
| B. | REPORTS AND PRESENTATIONS | 5 |
| | 1. Superintendent's Report | |
| | 1.1. Developer Fees and Collection Report | 6 |
| | 1.2. Use of Facilities Report | 7 |
| | 1.3. Enrollment Report | 8 |
| | 1.4. Schedule of Upcoming Events | 9 |
| C. | PUBLIC COMMUNICATION | 10 |
| | <i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i> | |
| D. | PUBLIC HEARING | 11 |
| | 1. <u>Public Hearing on a Resolution Adopting a School Facilities Needs Analysis and the Establishment of Statutory and Level Two Alternative School Mitigation Fees</u> | 12 |
| E. | CONSENT ITEMS | 14 |
| | <i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i> | |
| | Superintendent | |
| | 1.1. <u>Approval of Minutes</u> | 15 |
| | It is recommended that the Board of Education approve meeting minutes with any necessary modifications. | |

- 1.2. Authorization to Disseminate a Request for Proposal (RFP) for the Acquisition and Installation of a District-Wide Security Camera System** 28
It is recommended that the Board of Education grant Authorization to Disseminate a Request for Proposal (RFP) for the Acquisition and Installation of a District-Wide Security Camera System.
- Business Services**
- 2.1. Approval/Ratification of Travel Requests** 30
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Expenditure Warrants** 32
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of February 2020.
- 2.3. Approval/Ratification of Purchase Orders** 34
It is recommended that the Board of Education approve and ratify purchase orders for the month of February 2020 as presented in the item.
- 2.4. Approval/Ratification of Revolving Cash Report** 42
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.5. Acceptance of Donations, Grants, and Bequests** 44
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.6. Approval/Ratification of General Services Agreements** 45
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.
- 2.7. Approval of Agreement with Santee Sportsplex USA for the Classified Employees' Appreciation Luncheon** 46
It is recommended that the Board of Education approve the agreement with the Santee Sportsplex USA for the Classified Employees' Appreciation Luncheon on May 22, 2020.
- 2.8. Award of Bid for Bid #2021-075-001, Asphalt Replacement at Cajon Park School** 51
It is recommended the Board award Bid #2021-075-001 for Asphalt Replacement at Cajon Park School to Frank & Son Paving, Inc.
- 2.9. Adoption of Resolution No. 1920-16 Establishing School Facilities Fees in Accordance with the Provisions of Senate Bill 50 and Assembly Bill 695** 52
It is recommended that the Board of Education adopt Resolution No. 1920-16 establishing school facilities fees in accordance with the provisions of Senate Bill 50 and Assembly Bill 695.
- 2.10. Adoption of Resolution Nos. 1920-20, 1920-21, and 1920-22 to Offer an Early Retirement Incentive Program for Certain Employees** 60
It is recommended that the Board of Education adopt Resolution Nos. 1920-20, 1920-21, and 1920-22 to offer an early retirement incentive program for certain employees.
- Human Resource/Pupil Services**
- 3.1. Personnel, Regular** 65
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 3.2. Approval of Student Teaching Agreement with San Francisco State University** 67
It is recommended that the Board of Education approve the Student Teaching Agreement with San Francisco State University.

| | | |
|-----------|---|----|
| F. | DISCUSSION AND/OR ACTION ITEMS | 73 |
| | <i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i> | |
| | Superintendent | |
| 1.1. | <u>Appointment of Administrative Secretary, Educational Services</u> | 74 |
| | It is recommended the Board of Education approve the appointment of Stephanie Borden as Administrative Secretary, Educational Services. | |
| | Business Services | |
| 2.1. | <u>Budget Reduction Considerations for 2020-21</u> | 75 |
| | This is an information item. Action, if any, is at the discretion of the Board of Education. | |
| G. | BOARD POLICIES AND BYLAWS | 77 |
| 1.1. | <u>First Reading: New Board Policy 1431, Waivers</u> | 78 |
| | New Board Policy 1431, Waivers, is presented for a First Reading. Action, if any, is at the discretion of the Board of Education. | |
| 1.2. | <u>First Reading: Revised Board Policy 3516, Emergency and Disaster Plan</u> | 80 |
| | Revised Board Policy 3516, Emergency Disaster Plan, is presented for a First Reading. Action, if any, is at the discretion of the Board of Education. | |
| 1.3. | <u>First Reading: Revised BP 3516.5, Emergency Closure of School or Facility</u> | 84 |
| | Revised Board Policy 3516.5, Emergency Disaster Plan, is presented for a First Reading. Action, if any, is at the discretion of the Board of Education. | |
| H. | EMPLOYEE ASSOCIATION COMMUNICATION | 86 |
| I. | BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS | 86 |
| J. | CLOSED SESSION | 86 |
| 1. | <u>California State of Emergency and Impact of COVID-19 Virus</u> (Gov't. Code § 54957) | |
| 2. | <u>Conference with Labor Negotiator</u> (Gov't. Code § 54957.6) | |
| | <i>Purpose: Negotiations</i> | |
| | <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> | |
| | <i>Employee Organizations: Santee Teachers Association (STA); and Classified School Employees Association (CSEA)</i> | |
| 3. | <u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) | |
| | <i>Superintendent</i> | |
| K. | RECONVENE TO PUBLIC SESSION | 86 |
| L. | ADJOURNMENT | 86 |

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for April 21, 2020, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Burns
___ Ryan
___ Levens-Craig
___ El-Hajj
___ Fox

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
Providing an extraordinary education in an inspiring environment with caring people
3. Pledge of Allegiance
4. Approval of Agenda for the March 17, 2020, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2019-20
CUMULATIVE THROUGH MARCH 17, 2020

Residential Rate: \$2.16 per square foot - effective 6/19/16 - 6/19/18; \$2.35 per square foot - effective 6/20/18
Commercial Rate: \$0.35 per square foot - effective 6/19/16 - 6/19/18; \$0.38 per square foot - effective 6/20/18
Self Storage Rate: \$0.15 per square foot - effective 6/19/16 - 6/19/18; \$0.07 per square foot - effective 6/20/18

| COM | RES | SS | ADDRESS | DATE OF COLLECT. | SQUARE FEET | AMOUNT | SCHOOL OF ATTENDANCE |
|---------------------|-----|----|--|------------------|-------------|---------------------|----------------------|
| | X | | 8343 O'Connell Rd | 07/02/19 | 2,678 | \$6,293.30 | PD |
| | X | | 8504 & 8506 Goldfield St | 09/05/19 | 3,938 | \$9,254.30 | CO |
| | X | | 8735 & 8737 Scrub Oak St | 09/05/19 | 4,162 | \$9,780.70 | OO |
| | X | | 8509, 8507, 8505, 8508, 8510 Goldfield St | 09/05/19 | 9,889 | \$23,239.15 | CO |
| | X | | 8739 & 8741 Scrub Oak St | 09/05/19 | 3,936 | \$9,249.60 | CO |
| | X | | 10226 Settle Rd | 09/05/19 | 595 | \$1,398.25 | SC |
| X | | | 11459 Woodside Ave | 09/06/18 | 4,839 | \$1,838.82 | PD |
| | X | | 9650 Derald Rd | 09/13/19 | 495 | \$0.00 | SC |
| X | | | 10735 Prospect Ave | 09/13/19 | 4,173 | \$1,585.74 | PD |
| | X | | 9710 Halberns Blvd | 09/13/19 | 1,148 | \$2,697.80 | SC |
| X | | | 9125 Carlton Hills Blvd (Mast Park) | 09/17/19 | 647 | \$0.00 | CH |
| X | | | 9125 Carlton Hills Blvd (Mast Park) | 09/17/19 | 200 | \$0.00 | CH |
| X | | | 9050 Trailmark Way | 09/17/19 | 612 | \$0.00 | CO |
| X | | | 172 SF (Leasing Office) 2401 SF (Clubhouse, Fitness, Re 7847,7851,7859,7861,7869,7865,7895,7891,7871,7875,7 | 10/07/19 | 2,573 | \$977.74 | CFH |
| | X | | 879,7889 Mission Gorge Rd | 10/07/19 | 101,411 | \$238,315.85 | CFH |
| | X | | 9051, 9055, 9059, 9063, 9067, 9071, 9075, 9079, 9083, 9087, 9091, 9095, 9096, 9092, 9088, 9084, 9080 Trailmark Wy. | 10/14/19 | 55,845 | \$131,235.75 | CO |
| | X | | 9100, 9108, 9097 West Bluff Pl | 10/14/19 | 672 | \$1,579.20 | CO |
| | X | | 9060, 9064 Trailridge Ave. | 10/14/19 | (1,988) | (\$4,294.08) | CO |
| | X | | 9758 Settle Rd | 10/18/19 | 585 | \$1,374.75 | SC |
| | X | | 9334 Van Andel Way | 11/07/19 | 869 | \$2,042.15 | CO |
| | X | | 9316 Pebble Beach Dr | 11/08/19 | 1,148 | \$2,697.80 | CO |
| | X | | 10111 Prospect Ave | 12/03/19 | 1,440 | \$100.80 | PA |
| | X | | 8614 Rumson Dr | 12/18/19 | 553 | \$1,299.55 | CO |
| | X | | 8695 Toyopa Ct. 9099, 9103, 9107, 9111, 9115, 9119, 9123, 9129, 9132, 9128, 9124, 9120, 9116, 9112, 9108, 9104, 9100 Trailmark Wy. | 01/08/20 | 56,867 | \$133,637.45 | CO |
| | X | | 8232 Poinciana Dr ADU | 01/31/20 | 1,199 | \$2,817.65 | PD |
| TOTAL PAGE 1 | | | | | | \$577,122.27 | |

*Additional square footage (total is over 500 square feet)
** Fee Exempt - Senior / Elder Care Facility
*** Fee Exempt - Less than 500 square feet
**** Fee Exempt - Religious Facility

Requests For Use Of Facilities - March 17, 2020

| Group | Location | Date | Days | Time | Attend | Fees |
|--|--|---|---|---|-----------------------------|-------------|
| Cajon Park Superintendent's Office (Music Program) | Multi-Purpose | 01/27/20 - 05/29/20 | Thursday | 2:05 pm - 2:55 pm | 40 | |
| Carlton Hills 549 Sports (After-School Basketball) Teachers/Parents (Washington DC Informational Meeting) | Blacktop Multi-Purpose | 03/19/20 - 05/21/20 03/24/20 | Thursday Tuesday | 2:00 pm - 3:00 pm 6:00 pm - 7:00 pm | 20 50 - 60 | |
| Carlton Oaks Superintendent's Office (Music Program) Cub Scouts Pack 383 (Den Meetings) | Multi-Purpose Classroom | 01/27/20 - 05/29/20 02/18/20 - 06/02/20 | Tuesday Tuesday | 3:10 pm - 4:00 pm 6:00 pm - 7:00 pm | 50 11 | |
| Chet F. Harritt Force Baseball (Travel Team - Baseball Practice) Superintendent's Office (Music Program) | Major Field Multi-Purpose | 01/03/20 - 02/11/20 01/27/20 - 05/29/20 | Tues - Sun Tuesday | 4:00 pm - 8:00 pm 2:05 pm - 2:55 pm | 20 35 | |
| Hill Creek CYT (After-School Theater Arts) YALE (Staff Meeting) | Multi-Purpose Multi-Purpose | 01/16/20 - 03/05/20 02/26/20 | Thursday Wednesday | 1:45 pm - 3:15 pm 6:00 pm - 8:00 pm | 15 20 | |
| PRIDE Academy (Prospect Avenue) Superintendent's Office (Music Program) | Multi-Purpose | 01/27/20 - 05/29/20 | Thursday | 2:05 pm - 2:55 pm | 40 | |
| Rio Seco Cub Scouts Pack 383 (Den Meetings) Superintendent's Office (Music Program) Santee Pioneer National Little League (Cap Day Fundraiser) 549 Sports (After-School Basketball) Santee School District Professional Development (Impact Teams) | Multi-Purpose Multi-Purpose Multi-Purpose Blacktop Multi-Purpose | 03/19/20 01/27/20 - 05/29/20 02/29/20 03/17/20 - 05/19/20 08/10/20 & 08/11/20 | Thursday Thursday Saturday Tuesday Mon & Tues | 6:00 pm - 8:00 pm 3:10 pm - 4:00 pm 8:30 am - 1:00 pm 2:50 pm - 3:50 pm 8:00 am - 3:00 pm | 75 50 200 20 25 | \$247.50 |
| Sycamore Canyon Superintendent's Office (Music Program) | Multi-Purpose | 01/27/20 - 05/29/20 | Wednesday | 3:10 pm - 4:00 pm | 35 | |

****NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
 ENROLLMENT REPORT
 3/13/2020
 Month 8 Week 4
 School Week 30

| SCHOOL | REGULAR ED | | | | | | | | | | | | | | SPECIAL ED | | | | | | | | | | Total All | | | | | | | |
|--------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|--------------|------------|--------------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|-----------|---------------|-------------|-------------|-----------|
| | EAK 5yo | TK | K | Gr 1 | Gr 2 | Gr 3 | Gr 4 | Gr 5 | Gr 6 | Gr 7 | Gr 8 | 03/13/20 | 03/15/19 | # Diff | % Diff | TK | K | Gr 1 | Gr 2 | Gr 3 | Gr 4 | Gr 5 | Gr 6 | Gr 7 | Gr 8 | 03/13/20 | 03/15/19 | # Diff | % Diff | 03/13/20 | 03/06/20 | # Diff |
| Cajon Park | 18 | 88 | 103 | 91 | 101 | 103 | 99 | 122 | 115 | 117 | 956 | 934 | 21 | 2.2% | 0 | 3 | 2 | 8 | 11 | 8 | 6 | 4 | 10 | 9 | 69 | 66 | -3 | -4.3% | 1014 | 1017 | -3 | |
| Carlton Hills | 17 | 23 | 71 | 65 | 66 | 67 | 65 | 72 | 57 | 62 | 647 | 632 | 15 | 2.4% | 1 | 8 | 5 | 3 | 5 | 2 | 4 | 5 | 3 | 36 | 44 | 8 | 22.2% | 683 | 681 | 2 | | |
| Carlton Oaks | 14 | 77 | 89 | 82 | 78 | 88 | 77 | 78 | 101 | 81 | 781 | 794 | -13 | -1.8% | 7 | 5 | 11 | 8 | 10 | 8 | 8 | 8 | 10 | 60 | 66 | 6 | 10.0% | 850 | 851 | -1 | | |
| Chet F. Harritt | | 23 | 79 | 77 | 81 | 69 | 91 | 63 | 61 | 46 | 51 | 641 | 647 | 6 | 0.9% | 0 | 0 | 0 | 0 | 0 | 6 | 3 | 0 | 0 | 9 | 0 | 9 | 0.0% | 650 | 652 | -2 | |
| Hill Creek | 20 | 24 | 84 | 82 | 93 | 85 | 80 | 78 | 62 | 85 | 61 | 734 | 742 | -8 | -1.1% | 3 | 7 | 2 | 9 | 3 | 1 | 0 | 0 | 0 | 25 | 26 | 1 | 4.0% | 769 | 769 | 0 | |
| Pepper Drive | 18 | | 73 | 100 | 103 | 106 | 99 | 91 | 134 | 91 | 98 | 913 | 955 | -42 | -4.4% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8 | 5 | 13 | 11 | 2 | 18.2% | 926 | 918 | 8 |
| Pride Academy | 15 | 19 | 76 | 51 | 58 | 61 | 84 | 57 | 48 | 73 | 41 | 563 | 573 | -10 | -1.7% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 563 | 569 | 4 |
| Rio Seco | | | 95 | 93 | 101 | 118 | 96 | 110 | 113 | 108 | 122 | 956 | 940 | 16 | 1.7% | 5 | 3 | 4 | 7 | 8 | 5 | 8 | 13 | 12 | 65 | 62 | 3 | 4.8% | 1021 | 1020 | 1 | |
| Sycamore Canyon | 11 | 28 | 63 | 52 | 68 | 54 | 33 | 39 | 38 | 0 | 0 | 384 | 373 | 11 | 2.9% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 384 | 383 | 1 | |
| SUBTOTAL | 95 | 133 | 706 | 712 | 741 | 737 | 727 | 686 | 713 | 681 | 643 | 6574 | 6590 | -16 | -0.2% | 0 | 19 | 25 | 30 | 36 | 32 | 26 | 25 | 44 | 39 | 276 | 273 | 3 | 1.1% | 6850 | 6840 | 10 |
| Alternative School | | | 0 | 1 | 2 | 3 | 2 | 8 | 1 | 1 | 6 | 22 | 26 | -4 | -15.4% | | | | | | | | | | | | | | | 22 | 22 | 0 |
| Santee Success | | | | | | | | 1 | 5 | 3 | | 9 | 4 | 5 | 125.0% | | | | | | | | | | | 0 | 0 | 0 | 0.0% | 9 | 7 | 2 |
| NPS | | | | | | | | | | | | 0 | 0 | | | | | | 2 | 4 | 3 | 3 | 2 | 3 | 17 | 8 | 9 | 112.5% | 17 | 18 | 1 | |
| SUBTOTAL | 0 | 0 | 0 | 1 | 2 | 3 | 2 | 6 | 2 | 6 | 9 | 31 | 30 | 1 | 3.3% | 0 | 0 | 0 | 0 | 2 | 4 | 3 | 3 | 2 | 3 | 17 | 8 | 9 | 112.5% | 48 | 45 | 3 |
| TOTAL | 95 | 133 | 706 | 713 | 743 | 740 | 729 | 692 | 715 | 687 | 652 | 6605 | 6,620 | -15 | -0.2% | 0 | 19 | 25 | 30 | 38 | 36 | 29 | 28 | 46 | 42 | 293 | 281 | 12 | 4.3% | 6898 | 6885 | 13 |

Please note: Special Ed, PK, TK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

| | PK | TK | EAK 4yo | Total All |
|---------------------|-----------|----------|-----------|-----------|
| Cajon Park | 0 | | 0 | 1014 |
| Carlton Hills | 0 | | 6 | 689 |
| Carlton Oaks | 0 | | 9 | 859 |
| Chet F Harritt | 0 | | 0 | 650 |
| Hill Creek | 0 | | 4 | 763 |
| Pepper Dr | 0 | | 5 | 931 |
| Prospect Ave | 0 | | 5 | 568 |
| Sycamore Canyon | 81 | 9 | 10 | 484 |
| Total PK/EAK | 81 | 9 | 39 | |

| |
|--------------------------------------|
| Total Enrollment Including PK |
| 7027 |

Schedule of Upcoming Events

| Date | Event |
|---------------------|--|
| March 17 | Board Meeting; 7:00 p.m. |
| March 25 | Community Informational Meeting, 6:00 p.m., PRIDE Academy <i>(regarding construction projects)</i> |
| March 26 | Budget Advisory Committee; 6:00 p.m., Charles E. Skidmore Administrative Center, Conference Room |
| March 26 | Reclassification Ceremony, 6:00 p.m., Rio Seco School, MPR |
| March 30 – April 10 | Spring Break - Schools Closed |
| April 14 | Character Education and School Climate Advisory Committee, 5:00 p.m., ERC |
| April 21 | Board Meeting; 7:00 p.m. |
| Saturday, April 25 | Santee School District Foundation 2019 Santee Aloha 5k Fun Run & Walk, Timed Event Begins at 8:00 am., Town Center Community Park |
| May 4 | Communication Committee; 3:30 p.m., ERC |
| May 11 | Wellness Committee; 3:30 p.m., at ERC |
| May 14 | District Advisory Committee (DAC) and Special Education Advisory Committee; 6:00 p.m., at ERC |
| May 15 | District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC |
| May 25 | Memorial Day Holiday – Schools and Departments Closed |
| May 28 | Budget Advisory Committee (BAC); 6:00 p.m., Charles E. Skidmore Administration Center |
| May 29 | District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC |
| June 2 | Board Meeting; 7:00 p.m. |
| June 10 | Last Day of School |
| June 16 | Board Meeting; 7:00 p.m. |
| June 18 | Foundation Golf Classic, Carlton Oaks Country Club |

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. PUBLIC HEARING

1. Public Hearing on a Resolution Adopting a School Facilities Needs Analysis and the Establishment of Statutory and Level Two Alternative School Mitigation Fees

BACKGROUND:

Education Code section 17620 authorizes school districts to levy a fee, charge, dedication or other requirement against any development project for the construction or reconstruction of school facilities, provided that the district can show justification for levying such fees. In August 1998, the Governor of the State of California signed into law Senate Bill 50 ("SB 50"), also known as the Leroy Greene School Facilities Act of 1998. This bill made major changes in the State School Facilities Program as well as developer fee mitigation for school districts in California. The passage of SB 50 repealed all locally imposed fees authorized by local ordinances and instituted the collection of Level 1, 2, and 3 developer fees:

- Level 1 fees are the current statutory fees (also referred to as "Stirling Fees") allowed under Education Code section 17620.
- Level 2 fees are outlined in Government Code section 65995.5, and allow school districts to impose higher fees on residential construction if certain conditions are met. This level of developer fees is subject to a School Facility Needs Analysis ("SFNA") based on Government Code section 65995.6.
- Level 3 developer fees are outlined in Government Code section 65995.7, and may be implemented by a district if the State certifies that there is no money available for facilities.

Government Code section 65995 limits the fee to be collected to the Level 1 fee, which is revised every other year (in even numbered years) by the State Allocation Board (SAB), unless a school district conducts an SFNA and meets certain conditions. In January of this year, the SAB adjusted the Level 1 fees to \$4.08 per square foot of residential construction and \$0.66 per square foot of commercial/industrial construction. As an elementary school district, the statutory developer fee must be split with the high school district sharing its boundaries. Therefore, an elementary district collects less than the statutory maximum. For Santee School District it is 62% of the total fee with 38% going to the Grossmont High School District.

The District recently completed an SFNA. Based on calculations outlined in Government Code section 65995.5, the SFNA concludes the Santee School District meets the necessary requirements and is justified in collecting Level 2 developer fees in the amount of \$3.38 per square foot of residential construction. Specifically, the District meets the following criteria:

1. Make a timely application to the State School Facility Program for new construction funding for which it is eligible and be determined by the State Allocation Board to meet the eligibility requirements

- a. The District submitted for eligibility funding on July 2, 1999. SAB forms 50-01, 50-02 and 50-03 were approved by the State Allocation Board on October 27, 1999. The District has made subsequent updates to its new construction grant eligibility, thus meeting this requirement.
- 2. Conduct and adopt a School Facilities Needs Analysis
- 3. Satisfy at least two of the four following criteria:
 - a. Operate with Multi-Track Year Round Enrollment
 - i. The District does not meet this criterion
 - b. Local general obligation bond measure placed on the ballot in the past four years which received at least 50% plus one vote cast
 - i. **The District meets this requirement with passage of Measure S in November 2018**
 - c. Issued debt or incurred obligations for capital outlay totaling 15% of the local bonding capacity, including indebtedness repaid from property taxes, parcel taxes, general fund, special taxes, Mello-Roos funds approved by registered voters, Mello-Roos funds approved by landowners prior to November 4, 1998. If Mello-Roos funds approved by landowners after November 4, 1998 are included, the debt percentage increases from 15% to 30%.
 - i. **The District meets this criterion**
 - d. At least 20% of the teaching stations are relocatable
 - i. The District does not meet this criterion

As a condition of imposing Level 2 Developer fees, the District must conduct a public hearing prior to adoption of Level 2 fees.

RECOMMENDATION:

Conduct a Public Hearing on a Resolution Adopting a School Facilities Needs Analysis and the Establishment of Statutory and Level Two Alternative School Mitigation Fees

This recommendation supports the following District goal(s):

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Learning Environment | Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning |
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

Developer Fee collections for 2018-19 were \$307,671. The revised rates would produce an additional \$112,000 in revenue assuming the same square footage as 2018-19.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Agenda D.1.

Item E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item E.

Consent Item E.1.1.
Prepared by Dr. Kristin Baranski
March 17, 2020

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- March 3, 2020, regular meeting minutes
- March 12, 2020, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____

Second: _____

Vote: _____

Item E.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

March 3, 2020
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member (arrived later in the meeting)
Ken Fox, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Burns recited the District Mission.

3. Pledge of Allegiance

President Burns invited Savannah Smith, 8th grade student at Chet F. Harritt, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President Burns presented the agenda for approval. Member Fox moved approval. He acknowledged Member El-Hajj was not present but would be arriving later during the meeting.

| | | | | | |
|----------------|-------------|---------------------|------------|----------------|--------------------|
| <i>Motion:</i> | <u>Fox</u> | <i>Burns</i> | <u>Aye</u> | <i>El-Hajj</i> | <u>Not Present</u> |
| <i>Second:</i> | <u>Ryan</u> | <i>Ryan</i> | <u>Aye</u> | <i>Fox</i> | <u>Aye</u> |
| <i>Vote:</i> | <u>4-1</u> | <i>Levens-Craig</i> | <u>Aye</u> | | |

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

Superintendent Baranski shared Hill Creek and Chet F. Harritt schools were present to spotlight their schools.

2. Spotlight on Education: Hill Creek School

Principal Suzie Martin and Vice Principal Chasity Forster were present to spotlight Hill Creek School. Principal Martin shared the Bulldog Team was present to share their vision and action they are continuing to carry on through this spring.

Vice Principal Forster, explained Hill Creek defined their work as a "call to action". She explained establishing a commitment to their students, to align their practice with

standards, and to collaborate with each other and with Curriculum Resource Teacher support, build the strongest instructional setting, and continue to reflect on their data.

Principal Martin shared that much of their work this year was rooted in making the data dynamic. She explained receiving BAS levels, IAB results, CAASPP scores, but their question this year was “how do we use it to impact instruction and impact our students?” Principal Martin noted they did by asking, “how do we know if we are winning?” and more importantly, “how can students know if they are winning?” She explained Hill Creek’s practice, or plan, was based on the scoreboard, or data; and students receive the direct feedback on their performance.

Vice Principal Forster, shared Hill Creek’s work began with grade level and content level alignment. She explained this regular meeting time allowed them to investigate a balanced literacy program, key components of math inquiry, and how to integrate history into their literacy instruction.

Principal Martin shared that to make the work relevant to their students; Hill Creek used their staff professional learning time to study Hattie’s work on effect size. They learned about the importance of learning intentions and success criteria. She explained this is how a student understands what they are learning and how they know if they understand or are becoming proficient. Teachers have explicit criteria posted in their classroom, projected through the lesson, or at student desks throughout the unit. Principal Martin shared that when students are asked what they are aiming for or what is their goal for the day they respond with, “I want at least a three today” or “I am aiming for four scoops!” or my goal is to “add more details.” She noted students have a clearer picture of what a proficient student looks like.

Principal Martin explained the next layer was ensuring teachers received feedback. She shared the data cycle was conducted both formally and informally. Formally, individual teachers reported benchmark measures and determined growth of students at proficiency levels during each term. Informally, there were many methods used. Teachers began using CGI student conferencing so they could see the methods used and level of understanding in approaching a problem; used exit slips to see where students were on the understanding continuum based on the learning intention of the day; and had students start rating themselves on how they saw their learning.

Principal Martin shared that once the data was in, they began to look at it through the RTI lens to learn what additional instruction they could provide to intervene with students. She explained that while they moved through small group instruction in K through grade 5, they investigated a way to provide small group support for students in 6-8. While using a rotation with their EAK and TK teachers, they were able to release their highly-trained content teachers to provide small group instruction. She shared this is one of their specific innovations this year. Teachers use their live data to determine who needs support.

Principal Martin noted their disappointment in their decrease in language arts proficiency as measured both on the CAASPP and BAS scores. She explained that this year, to date, all 3-8 teachers elected to administer the ICAs in order to get direct information on student practice; and iReady scores have increased by 10 points between the T1 and T2 administrations.

Principal Martin shared Hill Creek has continued to monitor growth of students meeting or exceeding grade level in BAS; and seeing growth in all K-2 from T1 to T2. She explained Hill Creek compared mid-point last year to mid-point this year and noted making growth in all areas. In math, Hill Creek is participating in student work analysis with the ICA administration. Students are creating goals for improvement and identifying strategies to use. She shared middle school performance indicated double-digit increases in all grade levels from T1 to T2 based on the ICA administration. Their intermediate grades are continuing to score their student responses but we are already getting good feedback from the results.

| BAS Data | | | | |
|--------------------------------|---------------------|---------------------|-------------------------|---|
| % Meet or Exceed on BAS | 2019-2020 T1 | 2019-2020 T2 | 2019-2020 Growth | Growth from Last Year T2 to This Year T2 |
| Kindergarten | 75% | 80% | +5% | +13% |
| 1st Grade | 56% | 65% | +9% | +11% |
| 2nd Grade | 67% | 67% | even | +3% |
| 3rd Grade | 65% | 74% | +9% | even |

Principal Martin shared Hill Creek still has additional work to accomplish this year and believes Hill Creek has the team to do it. The Board expressed their appreciation towards the Hill Creek staff and asked those in attendance to stand and introduce themselves.

3. Spotlight on Education: Chet F. Harritt School

Superintendent Baranski welcomed Tylene Hicks, Principal, and Vice Principal Rebecca Nelson. Principal Hicks shared a video that highlighted the work that staff and students have done in order to construct an inviting, supportive place to learn. It shared goals across Chet that focus on increasing academic achievement and creating a positive school climate. It noted that as a staff, they were specifically worked on building teacher clarity and ultimately teacher efficacy through vertically aligning standards, creating learning progressions, implementing targeted instructional practices and focusing on fostering positive relationships.

The video noted that in reviewing the 2019 CAASPP data, they found that students were able to read closely and identify the main or central idea of a text, but struggled with using explicit and implicit information to support an inference or conclusion. This analysis determined that staff would focus on aligning their work around Target 1 – Key Details.

Throughout their work this year, Chet has elicited help from grade level instructional leadership team to create and implement a professional learning cycle. As a team, they dove deep into data to create noticing's, wonderings and possible next steps. They determined that as a school site, they needed to build teacher clarity by vertically aligning our reading standards in order to create appropriate learning progressions and common reading and writing tasks.

To support their teachers they utilized The Teacher Clarity Playbook, Grades K-12: A hands-on Guide to creating Learning Intentions and Success Criteria by Doug Fisher and Nancy Frey. Chet has utilized the best practices that their 3rd grade team acquired through their time with Paul Bloomberg and Impact Teams. As a lead team, they shared the purpose and benefits of co-creating reading and writing tasks; and working together to analyze student work based upon a standardized rubric.

Data from the 2019 CAASPP assessments showed students had a strong understanding within Claim number 1, Concepts and Procedures; and struggled with Claim number 2, Problem Solving. From this data, they determined that their math focus would be aligned to Mathematical Practice 1; to help students make sense of a problem and persevere in solving them.

As a team, they generated a list of noticing's, wonderings and next steps based upon school data. The grade level instructional leadership team created a professional learning cycle that allowed teachers to gain a clearer understanding of the mathematical practice, while ensuring that staff vertically aligned the practice. With the help of their ILT, they led

the teachers through creating trimester goals for mathematical practice 1 and introduced the three read math protocol. Grade level teams have implemented weekly math problem solving tasks utilizing the new Three Read Strategy; and analyze student work and create next steps. As the year continues, Chet plans to have teacher leaders observe each other to enhance their practice and to grow together as a team. Through this practice, Chet has seen teachers make connections between math goal and previous work done in ELA.

Last year, Chet began implementing Positive Behavior Supports and Interventions, PBIS; and created a DREAM matrix, and pledge that can be seen throughout the school campus. This year, the School Climate Committee and Improving Chronic Absentee Network continue to enhance Chet's practices based upon multiple pieces of data.

The video noted Chet that by the end of the school year, all of their staff members will be Crisis Prevention Institute (CPI) trained. Through this training, teachers and staff have learned best practices for managing difficult situations and disruptive behaviors. Through this training and implementation of PBIS, 96% of the students have reported that the school rules are made clear to them and 97% of students believe teachers treat students fairly at school. With room to grow, Chet is pleased to see that our students feel they understand the school expectations and that their teachers are consistent in implementing these expectations. As the School Climate Committee works together within the PBIS three-tiered framework, they determined the need to implement a tier one social emotional curriculum for all students. The committee also agreed to complete a book study tied to social and emotional learning with the intention of bringing the book study to the rest of the staff as part of their PLC for the next school year.

At Chet, they believe that the best learning emerges in the context of supportive relationships that make learning challenging, engaging and meaningful. This year, Chet purposefully planned a professional learning cycle that has fostered this idea. From building teacher clarity and efficacy by creating learning progressions in ELA and math; to ensuring that staff is trained to provide students with equitable, supportive and a welcoming learning environments. Chet F. Harritt STEAM school is a place where teachers and students can share their creative ideas, ask questions and learn academic concepts while building lifelong skills.

The Board expressed their appreciation towards the Chet F. Harritt staff and asked those in attendance to stand and introduce themselves.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent. There were no public comments. There were no public comments.

Superintendent

- 1.1. Approval of Minutes
- 1.2. Approval of PBK-REDI Proposal for Recommendations and Prioritization for Security Camera Placement
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations, Grants, and Bequests
- 2.4. Approval/Ratification of General Services Agreements
- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.6. Approval/Ratification of Agreements for Mileage Reimbursement in Lieu of District Transportation
- 2.7. Authorization to Sell/Dispose of Surplus Items

- 2.8. Authorization to Extend Contract with Sunrise Produce for Purchase of Fresh Produce
- 2.9. Authorization to Extend Contract for Grocery / Snack, Commodities, Non-Commodities
- 2.10. Approval of Reimbursement Agreement with City of Santee for Replacement of Sewer Line Servicing Big Rock Park
- 3.1. Out-of-School Time Programs Fee Increase
- 3.2. Approval of Individual Services Agreement with Sierra Academy for Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval to Submit Tobacco-Use Prevention Education (TUPE) Consortium Application with San Diego County Office of Education and other districts for Sixth, Seventh and Eighth Grade Students

Member Ryan moved approval of consent items.

| | | | | | |
|----------------|-------------|---------------------|------------|----------------|-------------------|
| <i>Motion:</i> | <u>Ryan</u> | <i>Burns</i> | <u>Aye</u> | <i>El-Hajj</i> | <u>No Present</u> |
| <i>Second:</i> | <u>Fox</u> | <i>Ryan</i> | <u>Aye</u> | <i>Fox</i> | <u>Aye</u> |
| <i>Vote:</i> | <u>4-0</u> | <i>Levens-Craig</i> | <u>Aye</u> | | |

E. DISCUSSION AND/OR ACTION ITEMS

Business Services

1.1. New General Obligation Bond

Karl Christensen, Assistant Superintendent of Business Services, shared that during the planning for the Bond Reauthorization measure for the November 2018 ballot, discussion was held on the possibility of putting a measure on the November 2020 ballot for a new bond that would be described as a tax extension. He explained that with the November election being eight (8) months away, the planning process would need to begin if the Board continued interest in putting a bond measure on the ballot. Mr. Christensen shared that Dale Scott, the District's financial advisor, was present to revisit the subject in more detail. He noted this was an information item and no action was required but Administration needed to know if the Board's interest in pursuing the matter further and their interest in conducting a voter survey to obtain additional information to make the decision. Upon discussion, the Board agreed to conduct a voter survey.

1.2. Update on Capital Improvement Program Projects

Karl Christensen, Assistant Superintendent of Business Services, explained the short timeline before construction begins on the three remaining Capital Improvement Program projects and provided an update on timelines, scope, and availability and possible use of funds.

| Project→ | CFH | | PA | | SC | |
|--------------------------------------|------------------|-----------|-----------------------|-----------|-----------------------|-----------|
| | Delivery Method→ | | Lease-Leaseback (LLB) | | Lease-Leaseback (LLB) | |
| Task/Process | Start | End | Start | End | Start | End |
| DSA Approves Construction Documents | | 3/13/2020 | | 2/6/2020 | | 2/6/2020 |
| Sub-Contractor Bids Due | | 4/16/2020 | | 3/24/2020 | | 3/24/2020 |
| Final GMP Review | | 4/27/2020 | | 4/7/2020 | | 4/7/2020 |
| Board Approves/Ratifies Final GMP | | 5/5/2020 | | 4/21/2020 | | 4/21/2020 |
| Construction Mobilization | | 5/11/2020 | | 4/27/2020 | | 6/12/2020 |
| Construction | 5/18/2020 | 5/18/2021 | 5/4/2020 | 3/5/2021 | 6/15/2020 | 4/16/2021 |
| Furniture and Equipment Provisioning | 5/19/2021 | 6/2/2021 | 3/8/2021 | 3/21/2021 | 4/19/2021 | 5/3/2021 |
| Occupancy | | 8/1/2021 | | 3/28/2021 | | 5/10/2021 |

| Category | Description | CFH | PA | SC | Total |
|----------|--|----------------------|---------------------|---------------------|----------------------|
| Sources | General Obligation Bond Proceeds | \$ 15,180,000 | | | \$ 15,180,000 |
| | Estimated Interest Earnings | \$ 200,661 | | | \$ 200,661 |
| | Land Sale Proceeds | \$ 325,000 | \$ 4,754,764 | \$ 4,754,764 | \$ 9,834,528 |
| | Estimated Interest Earnings | | \$ 109,998 | \$ 109,998 | \$ 219,996 |
| | Developer Fees Available | | \$ 381,648 | \$ 3,087,883 | \$ 3,469,531 |
| | Estimated Interest Earnings | | \$ 46,133 | \$ 46,133 | \$ 92,266 |
| | Total Sources | \$ 15,705,661 | \$ 5,292,543 | \$ 7,998,778 | \$ 28,996,982 |
| Uses | Hard Costs Main Building | \$ 11,910,000 | \$ 4,254,435 | \$ 4,470,358 | \$ 20,634,793 |
| | Hard Costs Project SAFE Modulars | \$ 672,000 | | \$ 1,680,000 | \$ 2,352,000 |
| | Hard Costs Front Entrance Improvement (Allowances) | \$ 250,000 | | | \$ 250,000 |
| | Soft Costs Main | \$ 2,729,050 | \$ 1,035,900 | \$ 1,573,550 | \$ 5,338,500 |
| | Soft Costs Other | \$ 138,300 | \$ - | \$ 252,000 | \$ 390,300 |
| | Total Uses | \$ 15,699,350 | \$ 5,290,335 | \$ 7,975,908 | \$ 28,965,593 |
| | Balance | \$ 6,311 | \$ 2,208 | \$ 22,870 | \$ 31,389 |

1.3. **Approval of 2019-20 Second Interim Report**

Karl Christensen, Assistant Superintendent of Business Services, shared information on the second interim report. Mr. Christensen provided an overview of the Snapshot All Funds and General Fund Multi-Year Projection Summary.

2019-20

Snapshot All Funds

| LNA | Description | General Fund | | | Child Dev Fund 12 | Cafeteria Fund 13 | Deferred Maint Fund 14 | Special Reserve Fund 17 | Special Reserve Fund 48 |
|-----|--------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------------|-------------------------|-------------------------|
| | | Unrest | Rest | Tot | | | | | |
| 1 | INCOME: | | | | | | | | |
| 2 | LCFF Sources | 59,514,677 | 360,497 | 59,875,174 | 0 | 0 | 0 | | |
| 3 | Federal Revenue | 149,955 | 2,462,650 | 2,612,605 | 0 | 1,541,050 | 0 | | 31,794 |
| 4 | Other State Revenue | 2,323,374 | 3,206,580 | 5,529,954 | 335,326 | 109,447 | 0 | | |
| 5 | Other Local Revenue | 681,613 | 4,283,310 | 4,964,923 | 900 | 759,549 | 5,934 | 37,677 | 403,296 |
| 6 | Interfund Transfers In | 0 | 0 | 0 | 0 | 5,000 | 535,000 | | 1,746,187 |
| 7 | Other Sources | 0 | 0 | 0 | 0 | 0 | 0 | | |
| 8 | Total Income | 62,669,619 | 10,313,037 | 72,982,656 | 336,226 | 2,415,046 | 540,934 | 37,677 | 2,181,277 |
| 9 | OUTGO: | | | | | | | | |
| 10 | Certificated Salaries | 28,373,812 | 6,312,826 | 34,686,638 | 87,668 | | | | |
| 11 | Classified Salaries | 6,797,839 | 4,058,793 | 10,856,632 | 105,263 | 938,520 | 0 | | 0 |
| 12 | Employee Benefits | 10,970,141 | 5,979,442 | 16,949,583 | 64,159 | 297,878 | 0 | | 0 |
| 13 | Books and Supplies | 2,291,994 | 1,164,191 | 3,456,185 | 61,715 | 1,127,084 | 0 | | 230,940 |
| 14 | Services, Other Operating Expenses | 3,282,658 | 2,903,600 | 6,186,258 | 11,060 | 97,927 | 100,000 | | 54,307 |
| 15 | Capital Outlay | 394,792 | 0 | 394,792 | 14,879 | 97,000 | 0 | | 1,258,419 |
| 16 | Other Outgo | 797,756 | 0 | 797,756 | 0 | | 0 | | 359,277 |
| 17 | Transfers of Indirect/Direct Costs | -921,453 | 793,352 | -128,101 | 14,530 | 113,471 | | | |
| 18 | Interfund Transfers Out | 1,751,187 | 535,000 | 2,286,187 | | | | | |
| 19 | Other Uses | 0 | 0 | 0 | | | | | |
| 20 | Contributions to Restricted Programs | 11,420,618 | -11,420,618 | 0 | 0 | 0 | | | |
| 21 | Total Outgo | 65,159,344 | 10,326,586 | 75,485,930 | 359,374 | 2,671,680 | 100,000 | 0 | 1,902,943 |
| 22 | Change in Fund Balance | -2,489,725 | -13,549 | -2,503,274 | -23,148 | -256,634 | 440,834 | 37,677 | 278,335 |
| 23 | Projected Beginning Fund Balance | 16,171,701 | 532,236 | 16,703,937 | 39,504 | 567,304 | 14,443 | 3,043,166 | 4,820,965 |
| 24 | Projected Ending Fund Balance | 13,681,976 | 518,687 | 14,200,663 | 16,456 | 310,470 | 455,277 | 3,080,843 | 5,099,300 |
| 25 | Committed Fund Balance | 0 | 0 | 0 | | | 455,277 | | |
| 26 | Non-Spendable Fund Balance | 515,452 | | 515,452 | | 43,994 | | | |
| 27 | Restricted Fund Balance | 0 | 518,687 | 518,687 | 16,456 | 266,476 | | | 5,099,300 |
| 28 | Assigned Fund Balance | 332,772 | | 332,772 | | | | | |
| 29 | Unassigned - Economic Uncertainty | 2,264,578 | 0 | 2,264,578 | | | | | |
| 30 | Remaining Unassigned | 10,569,173 | 0 | 10,569,173 | 0 | 0 | 0 | 3,080,843 | 0 |
| | | | | | | | | | Solar: 230,319 |
| | | | | | | | | | Tech: 3,645,298 |
| | | | | | | | | | Bus: 905,688 |
| | | | | | | | | | Fac Need: 317,994 |

2019-20

Snapshot All Funds

| LN# | Description | Building Fund 21 | Capital Facilities Fund 25 | County School Facilities Fund 35 | Enterprise Fund 63 | Yale | Project SAFE |
|-----|--------------------------------------|-------------------|----------------------------|----------------------------------|--------------------|------------------|------------------|
| 1 | INCOME: | | | | | | |
| 2 | LCFF Sources | | | | | | |
| 3 | Federal Revenue | | | | | | |
| 4 | Other State Revenue | | | | | | |
| 5 | Other Local Revenue | 15,519,509 | 1,162,979 | 7 | 3,613,849 | 1,029,263 | 2,584,586 |
| 6 | Interfund Transfers In | 0 | 139,629 | | 0 | 0 | 0 |
| 7 | Other Sources | | 8,234,526 | | | | |
| 8 | Total Income | 15,519,509 | 9,537,136 | 7 | 3,613,849 | 1,029,263 | 2,584,586 |
| 9 | OUTGO: | | | | | | |
| 10 | Certificated Salaries | | | | 0 | | 0 |
| 11 | Classified Salaries | | 69,187 | | 2,247,397 | 663,003 | 1,584,394 |
| 12 | Employee Benefits | | 23,136 | | 807,474 | 255,789 | 551,685 |
| 13 | Books and Supplies | 0 | 0 | | 290,336 | 71,139 | 209,199 |
| 14 | Services, Other Operating Expenses | 190,000 | 57,833 | | 273,333 | 61,141 | 212,192 |
| 15 | Capital Outlay | 1,430,351 | 1,151,378 | 7 | | | |
| 16 | Other Outgo | | 543,157 | | | | |
| 17 | Transfers of Indirect/Direct Costs | | | | | | |
| 18 | Interfund Transfers Out | 139,529 | 0 | | 0 | | 0 |
| 19 | Other Uses | | | | 0 | 0 | 0 |
| 20 | Contributions to Restricted Programs | | | | | | |
| 21 | Total Outgo | 1,759,900 | 1,844,631 | 7 | 3,608,542 | 1,051,072 | 2,557,470 |
| 22 | Change in Fund Balance | 13,759,529 | 7,692,445 | 0 | 5,307 | -21,809 | 27,116 |
| 23 | Projected Beginning Fund Balance | 0 | 5,029,331 | 0 | 1,764,324 | 570,057 | 1,194,268 |
| 24 | Projected Ending Fund Balance | 13,759,529 | 12,721,775 | 0 | 1,769,631 | 548,248 | 1,221,384 |
| 25 | Committed Fund Balance | | | | | | |
| 26 | Non-Spendable Fund Balance | | | | | | |
| 27 | Restricted Fund Balance | 13,759,529 | 12,257,745 | 0 | 548,248 | 548,248 | 1,221,384 |
| 28 | Assigned Fund Balance | | 464,030 | | 1,221,384 | | |
| 29 | Unassigned - Economic Uncertainty | | | | | | |
| 30 | Remaining Unassigned | 0 | 0 | 0 | 0 | 0 | 0 |
| | | Dev Fees: | 3,506,242 | | | | |
| | | Fmr RDA: | 464,030 | | | | |
| | | Land: | 8,751,504 | | | | |

General Fund Multi-Year Projection Summary

2019-20 2nd Interim Report

| # | Item | 2018-19 | | 2019-20 | | 2020-21 | | 2021-22 | | 2022-23 | |
|--|---|---------------------|--------------------------------|----------------------|-------------------|----------------------|--------------------|----------------------|------------------|----------------------|------------------|
| | | Unrestricted | Restricted | Unrestricted | Restricted | Unrestricted | Restricted | Unrestricted | Restricted | Unrestricted | Restricted |
| 1 | Beginning Fund Balance | 16,542,536 | 394,089 | \$16,171,701 | \$532,236 | \$13,681,976 | \$518,687 | \$8,723,988 | \$100,001 | \$5,246,314 | \$100,001 |
| 2 | Fund Balance Adjustments | 0 | | 0 | | | | | | | |
| 3 | Total Income | \$62,174,568 | \$11,044,671 | \$62,569,619 | \$10,313,037 | \$61,939,604 | \$10,589,733 | \$63,122,827 | \$10,686,696 | \$64,233,772 | \$10,586,696 |
| 4 | Total Outgo | \$62,545,505 | \$10,906,522 | \$65,159,344 | \$10,326,588 | \$65,097,591 | \$11,108,419 | \$66,600,302 | \$10,686,696 | \$68,369,513 | \$10,586,696 |
| 5 | Change in Fund Balance | (\$376,837) | \$138,148 | (\$2,487,725) | (\$13,349) | (\$4,957,987) | (\$418,686) | (\$3,477,674) | \$0 | (\$4,125,740) | \$0 |
| 6 | Ending Fund Balance | \$16,171,701 | \$532,236 | \$13,681,976 | \$518,687 | \$8,723,988 | \$100,001 | \$5,246,314 | \$100,001 | \$1,120,573 | \$100,001 |
| 7 | Total Reserves | \$17,930,413 | | \$15,914,595 | | \$10,983,365 | | \$7,503,240 | | \$3,380,888 | |
| 8 | Reserve as % of Expenditures | 24.41% | | 21.08% | | 14.08% | | 3.71% | | 4.28% | |
| 9 | | | | Amount | Value | Amount | Value | Amount | Value | Amount | Value |
| 10 | | | COLA: | 3.25% | | 2.25% | | 2.71% | | 2.82% | |
| 11 | Assumed LCFF Rev Increase (w/ ADA changes): | | | 3.89% | \$1,783,234 | 1.28% | \$763,474 | 1.99% | \$1,178,033 | 1.88% | \$1,106,855 |
| 12 | Assumed LCFF (Base Only) Rev Increase (w/ ADA changes): | | | 2.97% | \$1,716,877 | 1.48% | \$879,488 | 2.05% | \$1,234,528 | 1.73% | \$1,065,198 |
| 13 | Included Annual Operating Cost Increase Impact to Unr GF: | | | 4.45% | \$2,571,007 | 4.46% | \$2,652,380 | 3.16% | \$1,904,873 | 3.10% | \$1,904,235 |
| 14 | Estimated Structural Surplus/Deficit | | | \$50,357 | | (\$2,769,250) | | (\$3,472,774) | | (\$4,130,640) | |
| 15 | | | GAP Funding: | 100.00% | | ACDOF: | 100.00% | 100.00% | | 100.00% | |
| 16 | | | 1% Reserve Equivalent: | 750,382 | | 780,089 | | 772,733 | | 785,927 | |
| 17 | | | 1% LCFF Increase: | 577,314 | | 595,147 | | 602,782 | | 614,562 | |
| 18 | | | 1% Salary Increase Equivalent: | 512,654 | | 519,267 | | 525,761 | | 532,335 | |
| Size & column, health benefits, statutory benefits, and inflation for utilities, insurance, and Restricted programs subject to contribution from Unrestricted General Fund | | | | | | | | | | | |
| BUDGET CONDITION: Green Yellow | | | | | | | | | | | |

| | | | | | |
|----------------|----------------|---------------------|------------|----------------|------------|
| Motion: | <u>El-Hajj</u> | Burns | <u>Aye</u> | El-Hajj | <u>Aye</u> |
| Second: | <u>Fox</u> | Ryan | <u>Aye</u> | Fox | <u>Aye</u> |
| Vote: | <u>5-0</u> | Levens-Craig | <u>Aye</u> | | |

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, STA President, shared the class-size task force developed a survey that was being sent to teachers; with hopes to get data prior to the meeting in mid-March.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared the recognition of Ed Gigliotti, Elementary School Counselor of the Year Award; Emily Hensley, Cajon Park, District Teacher of the Year; Susan Beale, Food Service Worker at Rio Seco, District Classified Employee of the Year.

Superintendent Baranski provided suggested topics of discussion for the upcoming student forum and meeting with the vice principals. Upon discussion, the following topics were selected:

Student Forum:

- When do you have opportunities to think creatively or critically? Provide examples of when you've been provided these opportunities.
- How prepared are you for high school? Why do you feel that way?
- What are the biggest issues facing your peers?

Meeting with Vice Principals

- What do you think the Board of Education should know about your job?
- Greatest success this year working with students
- Greatest challenge this year working with students
- How is it going with ineligible students? How many students did you start the year with and how many students do you have now? What kind of interventions have you used and how are students responding
- Books/Training used to help with leadership development

Member Ryan shared some information on the Corona Virus. The Board discussed the importance of good hygiene, precautionary measures, and communication to stakeholders.

Member Ryan expressed her gratitude towards the District for inviting her author daughter to read during this year's Read Across America.

Member Burns shared attending a school field trip with his son, Jon, and riding on a school bus. He commended bus driver, Nancy, for her proactive role in making sure students were safe. President Burns explained that as students were exiting the bus, she made every student repeat the bus number back to her.

I. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. **Conference with Legal Counsel – Existing Litigation** (Gov't. Code § 54956.9)
- OAH Case No. 2019120404
2. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:44 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:45 p.m., and reported no action was taken.

The Board reconvened to public session at 10:45 p.m. and reported a dispute arose regarding a student's special education program. It was moved by Member Ryan, seconded by Member El-Hajj, to reach a settlement in special education dispute, OAH #: 2019120404, regarding a student's special education program. The agreement involved a release of potential District liability.

| | | | | | |
|----------------|--------------|---------------------|------------|----------------|------------|
| <i>Motion:</i> | <u>Burns</u> | <i>Burns</i> | <u>Aye</u> | <i>El-Hajj</i> | <u>Aye</u> |
| <i>Second:</i> | <u>Ryan</u> | <i>Ryan</i> | <u>Aye</u> | <i>Fox</i> | <u>Aye</u> |
| <i>Vote:</i> | <u>5-0</u> | <i>Levens-Craig</i> | <u>Aye</u> | | |

K. ADJOURNMENT

With no further business, the regular meeting of March 3, 2020 was adjourned at 10:45 p.m.

Elana Levens-Craig, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

March 12, 2020
MINUTES

Rio Seco School
Multi-Purpose Room
9545 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member (arrived later in the meeting)
Ken Fox, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

B. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

C. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. California State of Emergency and Impact of Covid-19 Virus (Gov't. Code § 54957)

D. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 5:55 p.m., and reported no action was taken.

E. ADJOURNMENT

With no further business, the March 12, 2020, special meeting was adjourned at 5:55 pm.

Elana Levens-Craig, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

March 12, 2020
MINUTES

Rio Seco School
Multi-Purpose Room
9545 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member (arrived later in the meeting)
Ken Fox, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

B. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

C. LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) ANNUAL REVIEW

The annual review of the Local Control Accountability Plan was conducted and stakeholder input was received.

D. ADJOURNMENT

With no further business, the March 12, 2020, special meeting was adjourned at 7:35 pm.

Elana Levens-Craig, Clerk

Dr. Kristin Baranski, Secretary

BACKGROUND:

The District’s School Safety Improvements Committee recently prioritized security cameras on school campuses as an outcome that may improve safety on our campuses. Some of the impacts of security campuses concluded by the committee include:

- improving perception of campus safety,
- identifying potential threats,
- deterring crime, vandalism, and theft,
- supporting positivity and preventing bullying,
- reducing school violence.

Based on this committee priority, administration is recommending a request for proposal process to solicit proposals from qualified vendors for the procurement, installation, configuration and implementation of a district-wide, school-based security camera system.

In preparing for this RFP, the District hired the PBK-REDi Group, a local safety and securities agency, to support administration with camera types and placement of cameras at each school site. Location of cameras are detailed in site plans created in collaboration with the Director of Maintenance and Operations, Director of Technology, Director of Pupil Services and Student Well-Being, and the PBK-REDi Group.

| School Location | Cameras | | | | | Total Count |
|------------------------|---------|---------|----------|--------|---------|-------------|
| | Outdoor | | | Indoor | | |
| | Fixed | Fisheye | Wireless | Fixed | Fisheye | |
| Cajon Park School | 41 | 3 | | 12 | 2 | 58 |
| Carlton Oaks School | 33 | 2 | | 7 | 1 | 43 |
| Carlton Hills School | 52 | 1 | | 7 | 1 | 61 |
| Chet F. Harritt School | 52 | 1 | | | 1 | 54 |
| Hill Creek School | 30 | 1 | | 7 | 2 | 40 |
| Pepper Drive School | 27 | 1 | 1 | 7 | 1 | 37 |
| Prospect Ave School | 52 | 1 | | | 1 | 54 |
| Rio Seco School | 26 | 1 | | 7 | 1 | 35 |
| Sycamore Canyon School | 28 | | | | | 28 |
| SSP/Alternative School | 4 | | | | 1 | 4 |

The security camera system will be used primarily as a deterrent and a forensic tool, allowing administration to review footage in an investigation.

The principal areas of coverage at each school sites are to include:

- a. full perimeter coverage including the playground and lunch area,
- b. school site egress and ingress,
- c. school parking lot and student drop-off areas,
- d. designated interior areas of the campus.

The goals for the security camera system include, but are not limited to, the following:

- a. Provide visualization of persons moving in, out, and around the school grounds. District goal is clear visualization.
- b. Provide facial recognition capabilities at all main points of entry and exit at all ten (10) school sites. District goal is clear facial recognition.
- c. Provide visualization of driveway entry/exit points and student drop-off/pick-up points at all ten (10) school sites. District goal is to capture vehicle description and/or identification criteria such as a license plate.
- d. Provide for investigative analytics such as missing items, loitering, left items, object tracking through multiple views, color detection/tracking, facial recognition, speed monitoring, license plate recognition and others.
- e. Live monitoring of the school office entrance camera by office staff
- f. Appropriate video storage for the entire security camera system. Minimum video storage requirement is up to twenty-one (21) days.
- g. Appropriate Video Management System (VMS) with ability to define user access to video and with ability to share video with Public Safety and other outside agencies. District goal is video footage security and secure sharing of video footage.
- h. Appropriate Video Management System (VMS) with capabilities to integrate with Access Control System.

Given the complexity and cost of the security camera equipment and implementation, administration recommends using an RFP process to solicit bids from qualified vendors. The estimated timeline for the RFP process is as follows:

| | |
|--|--------------|
| Board of Education Initiation of RFP | Mar 17, 2020 |
| Public Dissemination of RFP | Mar 23, 2020 |
| Proposal Due Date | Apr 13, 2020 |
| Board of Education Review of Award and Potential Authorization | May 19, 2020 |

RECOMMENDATION:

It is recommended that the Board of Education authorize distribution of a Request for Proposal to acquire and install a district-wide, school-based security camera system to support the District’s safety goal of improving the perception of student safety on campus.

FISCAL IMPACT:

The estimated cost for this project will be determined when proposals are received from qualified vendors.

STUDENT ACHIEVEMENT IMPACT:

The request for security system proposals is a learning environment and fiscal accountability item; both impact student achievement.

Motion: _____ Second _____ Vote: _____

Agenda Item E.1.2.

Consent Item E.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
March 17, 2020

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|---------------------|--|
| ✓ | Staff Development | Implement a staff development plan as the cornerstone of employee performance and growth |

FISCAL IMPACT:

The estimated travel expenses are \$2,887.00, with substitute costs of \$240.00, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Board Travel Report - March 17, 2020

| Travel Dates | | Attendees | Site or Dept. | Conference or Workshop | Location | Sub Cost | Estimated Expenses | Budget | Purpose of Travel | District Goal |
|---|---------------------|-------------------|----------------------|---|---------------|----------|--------------------|--------------------------|---|---------------|
| Saturday | 11/02/19 | Daniel Prouty | Educational Services | San Diego Computer Using Educators' Learning Fair | Santee | \$0 | \$60 | Professional Development | Powered Learning event. | 1 |
| Saturday | 11/02/19 | Kristen Eveland | Educational Services | San Diego Computer Using Educators' Learning Fair | Santee | \$0 | \$60 | Professional Development | Powered Learning event. | 1 |
| Saturday | 11/02/19 | Alicen Boulais | Educational Services | San Diego Computer Using Educators' Learning Fair | Santee | \$0 | \$60 | Professional Development | Powered Learning event. | 1 |
| Saturday | 11/02/19 | Michelle Johnson | Cajon Park | San Diego Computer Using Educators' Learning Fair | Santee | \$0 | \$60 | Professional Development | Powered Learning event. | 1 |
| Saturday | 11/02/19 | Eleni Simon | Cajon Park | San Diego Computer Using Educators' Learning Fair | Santee | \$0 | \$60 | Professional Development | Powered Learning event. | 1 |
| Saturday | 11/02/19 | Michelle Ross | Carlton Hills | San Diego Computer Using Educators' Learning Fair | Santee | \$0 | \$60 | Professional Development | Powered Learning event. | 1 |
| Saturday | 11/02/19 | Laura Barker | Carlton Hills | San Diego Computer Using Educators' Learning Fair | Santee | \$0 | \$60 | Professional Development | Powered Learning event. | 1 |
| Saturday | 11/02/19 | Charles Applegate | Hill Creek | San Diego Computer Using Educators' Learning Fair | Santee | \$0 | \$60 | Professional Development | Powered Learning event. | 1 |
| Saturday | 11/02/19 | Kim Barvinchak | Pepper Drive | San Diego Computer Using Educators' Learning Fair | Santee | \$0 | \$60 | Professional Development | Powered Learning event. | 1 |
| Saturday | 11/02/19 | Bonnie Jackson | PRIDE Academy | San Diego Computer Using Educators' Learning Fair | Santee | \$0 | \$60 | Professional Development | Powered Learning event. | 1 |
| Wednesday | 03/11/20 | Noelle Murray | Hill Creek | Decrease Attention-Getting and Tantrum Behaviors | San Diego | \$120 | \$295 | Hill Creek | Focus on strategies to reduce disruptive behaviors. | 2 |
| Saturday | 03/14/20 | Bonner Montler | Educational Services | 2019-20 CAASPP: The Results Are In, Now What? | National City | \$0 | \$50 | Professional Development | Analyzing Assessment Results | 1 |
| | | Alicen Boulais | Educational Services | | | \$0 | \$50 | Professional Development | Analyzing Assessment Results | 1 |
| Thursday | 03/12/20 | Kristen Eveland | Educational Services | Federal Compliance Workshop | SDCOE | \$0 | \$50 | Professional Development | Analyzing Assessment Results | 1 |
| Tuesday | 03/17/20 | Thor Stibor | Educational Services | Professional Learning for Adaptive Physical Education | San Marcos | \$0 | \$76 | Professional Development | Ways to foster collaborative learning. | 2 |
| Tuesday | 03/17/20 | Rose McGowan | Educational Services | Professional Learning for Adaptive Physical Education | San Marcos | \$0 | \$76 | Professional Development | Ways to foster collaborative learning. | 2 |
| Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California | | | | | | | | | | |
| Friday | 03/06/20 | Krista D'Agostino | Human Resources | CASBO Human Resources Meeting | Sacramento | \$0 | *\$0 | *no cost to the District | Human Resources PC quarter 4 meeting. | |
| Sun-Wed | 03/29/20 - 04/01/20 | Krista D'Agostino | Human Resources | CASBO Annual Conference | Palm Springs | \$0 | *\$0 | *no cost to the District | CASBO annual conference and business expo. | |
| Mon-Tues | 04/20/20 - 04/21/20 | Tim Dobbins | Cajon Park | Supporting Inclusive Practices | Woodland | \$0 | \$338 | SIP Grant through SELPA | Focus on inclusive practices. | 2 |
| Mon-Tues | 04/20/20 - 04/21/20 | Mimi McGinty | Special Education | Supporting Inclusive Practices | Woodland | \$0 | \$338 | SIP Grant through SELPA | Focus on inclusive practices. | 2 |
| Mon-Tues | 04/20/20 - 04/21/20 | Brienne Downing | Special Education | Supporting Inclusive Practices | Woodland | \$0 | \$338 | SIP Grant through SELPA | Focus on inclusive practices. | 2 |
| Mon-Tues | 04/20/20 - 04/21/20 | Hannah Rainbolt | Special Education | Supporting Inclusive Practices | Woodland | \$0 | \$338 | SIP Grant through SELPA | Focus on inclusive practices. | 2 |
| Mon-Tues | 04/20/20 - 04/21/20 | Chelsey Clixby | Cajon Park | Supporting Inclusive Practices | Woodland | \$120 | \$338 | SIP Grant through SELPA | Focus on inclusive practices. | 2 |

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item E.2.2.
 Prepared by Karl Christensen
 March 3, 2020

Approval/Ratification of Expenditure Warrants

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of February 2020:

| <u>Fund #/Name</u> | <u>Warrant #'s</u> | <u>Amount</u> |
|--------------------|------------------------|---------------------|
| 0100 General | 14-643505 TO 14-654386 | \$586,252.82 |
| 0900 | N/A | |
| 1200 | 14-645486 TO 14-649460 | \$611.08 |
| 1300 | 14-645488 TO 14-654393 | \$51,902.24 |
| 1400 | N/A | |
| 2109 | N/A | |
| 2139 / 2108 | 14-644687 TO 14-653795 | \$71,313.96 |
| 2518 | N/A | |
| 2538 | 14-648006 TO 14-649932 | \$36,118.66 |
| 3500 | N/A | |
| 4000 | 14-650755 | \$3,601.92 |
| 6300 | 14-648030 TO 14-653783 | \$5,915.69 |
| TOTAL: | | \$755,716.37 |

Student Body Warrants issued for the period of February 2020:

| |
|------------|
| \$0 |
|------------|

Payroll Warrants issued for the period of January 2020:

| <u>Fund #/Name</u> | | <u>Amount</u> |
|--------------------|-------|-----------------------|
| 01 00 | 01 00 | \$5,474,957.97 |
| 12 00 | 12 00 | \$22,518.68 |
| 13 00 | 13 00 | \$117,401.33 |
| 14 00 | 14 00 | \$0 |
| 25 18 | 25 18 | \$9,590.75 |
| 63 00 | 63 00 | \$235,424.68 |
| | | \$5,859,893.41 |

RECOMMENDATION:

It is recommended that the Board of Education approve the expenditure warrants for the month of February 2020 as presented.

This recommendation supports the following District goal(s):

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| | Learning Environment | Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning |
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$6,615,609.78 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of February 2020:

| AMOUNT | LOCATION |
|---------------------|--------------------------|
| 1781.39 | PEPPER DRIVE SCHOOL |
| 794.22 | CARLTON HILLS SCHOOL |
| 2337.74 | SYCAMORE CANYON SCH |
| 5498.07 | PROSPECT AVENUE SCH |
| 5208.22 | CAJON PARK SCHOOL |
| 299.15 | CHET F HARRITT SCH |
| 3930.42 | CARLTON OAKS SCHOOL |
| 2621.66 | RIO SECO SCHOOL |
| 1398.47 | HILL CREEK SCHOOL |
| 606.20 | STATE PRE-SCHOOL |
| 60.71 | ALTERNATIVE SCHOOL |
| 9980.00 | SUPERINTENDENT DEPT |
| 683.89 | BUSINESS SERVICES |
| 549.42 | HUMAN RESOURCES |
| 4468.77 | EDUCATIONAL SERVICES |
| 61891.18 | SPECIAL EDUCATION |
| 1777.55 | EDUCATIONAL PROJECTS |
| 217.95 | PUPIL SERVICES |
| 5960.18 | DISTRICT LIBRARY |
| 10388.09 | PROJECT SAFE |
| 1531.60 | TECHNOLOGY SERVICES |
| 6626.63 | OPERATIONS/CUSTODIAL |
| 55950.06 | MAINTENANCE |
| 14209.64 | TRANSPORTATION |
| 160536.74 | FACILITIES MODERNIZATION |
| 13206.63 | WAREHOUSE |
| 1726.21 | CENTRAL KITCHEN |
| 570.26 | TECHNOLOGY SERVICES |
| 4500.00 | PUBLICATIONS |
| | |
| | |
| | |
| \$435,261.11 | GRAND TOTAL |

RECOMMENDATION:

Administration recommends approval of purchase orders #0000009784 through #0000009941 issued February 1, 2020 through February 29, 2020.

This recommendation supports the following District goal(s):

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| | Learning Environment | Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning |
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

The fiscal impact of \$435,261.11 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.3.

LOCATION LIST 2019-20

- 01 Santee School
- 02 Pepper Drive School
- 03 Carlton Hills School
- 04 Sycamore Canyon School
- 05 Prospect Avenue School
- 06 Cajon Park School
- 07 Chet F. Harritt School
- 08 Carlton Oaks School
- 09 Rio Seco School
- 10 Hill Creek School
- 11 Cajon Park Annex
- 12 Prospect Avenue Annex
- 26 Cajon Park Junior High
- 60 Board of Education
- 62 Superintendent
- 64 Business Services
- 65 Personnel
- 66 Educational Services
- 67 Special Education, Centralized
- 68 Special Projects, Centralized
- 69 Professional Development
- 70 Student Support Services
- 71 Library Media Services
- 72 Project SAFE
- 73 Technology
- 74 Operations
- 75 Maintenance

- 76 Transportation
- 78 Warehouse
- 90 Central Kitchen
- 92 Publications
- 97 District Wide
- 100 Summer School
- 108 Carlton Oaks Summer School
- 110 Hill Creek Summer School

Fund Numbers

- 03 00 General - Unrestricted
- 06 00 General - Restricted
- 12 06 Child Development Fund
- 13 00 Cafeteria Fund
- 14 00 Deferred Maintenance Fund
- 17 42 Special Reserve - Other Than Cap/Out
- 21 09 Other Building Fund
- 21 10 Building Fund
- 25 18 Capital Facilities Account Fund
- 25 24 Capital Projects Fund
- 25 38 Capital Facilities Redevelopment
- 30 00 State School Building Fund
(Modernization) and Lease/Purchase
- 40 00 Special Reserve Fund -
Capital Projects
- 53 26 Tax Override Fund - SSBF
- 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

**PURCHASE ORDER EXCEEDED BY 10%
FOR THE MONTH OF FEBRUARY 2020**

| PO NBR | DATE | FUND | VENDOR | LOC | DESCRIPTION | AMOUNT |
|--------|-----------|------|------------------------------|-----|----------------------------|--------------|
| 8525 | 7/10/2019 | 0100 | ATKINSON, ADELSON, LOYA ETC. | 064 | LEGAL SERVICES IN BUSINESS | \$ 15,000.00 |
| | | | | | INCREASED ANNUAL AMOUNT | \$ 7,000.00 |
| | | | | | NEW TOTAL | \$ 22,000.00 |
| 9666 | 1/16/2020 | 100 | WASTE MANAGEMENT | 078 | REFUSE REMOVAL | \$ 490.50 |
| | | | | | ADDED ANOTHER INVOICE | \$ 220.74 |
| | | | | | NEW TOTAL | \$ 711.24 |

**PURCHASE ORDER LISTING
FEBRUARY 2020
BY SITE**

| PO Number | DATE | VENDOR | DESCRIPTION | FUND | AMOUNT | LOC | LOCATION |
|------------|-----------|---|-----------------------------|------|---------|-----|----------------------------|
| 0000009784 | 2/3/2020 | FRIENDS OF THE WATER CONSERVATION GARDE | ADMISSIONS | 0100 | 184.00 | 002 | PEPPER DRIVE SCHOOL |
| 0000009799 | 2/5/2020 | SCHOOL SPECIALTY, INC | CLASSROOM SUPPLIES | 0100 | 320.77 | 002 | PEPPER DRIVE SCHOOL |
| 0000009819 | 2/11/2020 | WILLIAM V MACGILL & COMPANY | HEALTH OFFICE SUPPLIES - PD | 0100 | 83.59 | 002 | PEPPER DRIVE SCHOOL |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 0100 | 532.46 | 002 | PEPPER DRIVE SCHOOL |
| 0000009860 | 2/25/2020 | RHYME UNIVERSITY | SUPPLIES | 0100 | 279.28 | 002 | PEPPER DRIVE SCHOOL |
| 0000009894 | 2/26/2020 | UC REGENTS | REGISTRATION FEES | 0100 | 120.00 | 002 | PEPPER DRIVE SCHOOL |
| 0000009895 | 2/26/2020 | GREATER SAN DIEGO MATHEMATICS COUNCIL | REGISTRATION FEES | 0100 | 40.00 | 002 | PEPPER DRIVE SCHOOL |
| 0000009926 | 2/28/2020 | DELL MARKETING L.P. | PRINTER - PD | 0100 | 221.29 | 002 | PEPPER DRIVE SCHOOL |
| | | | TOTAL | | 1781.39 | 0 | PEPPER DRIVE SCHOOL Total |
| 0000009816 | 2/7/2020 | DELL MARKETING L.P. | LAPTOP BATTERY - CH | 0100 | 98.98 | 003 | CARLTON HILLS SCHOOL |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 0100 | 695.24 | 003 | CARLTON HILLS SCHOOL |
| | | | TOTAL | | 794.22 | 0 | CARLTON HILLS SCHOOL Total |
| 0000009810 | 2/6/2020 | MEDCO SUPPLY COMPANY | HEALTH OFFICE BED | 0100 | 430.04 | 004 | SYCAMORE CANYON SCH |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 0100 | 163.77 | 004 | SYCAMORE CANYON SCH |
| 0000009861 | 2/25/2020 | CITI CARDS / | SUPPLIES | 0100 | 323.24 | 004 | SYCAMORE CANYON SCH |
| 0000009881 | 2/25/2020 | MEACOR SIGNS | SIGNS | 0100 | 248.90 | 004 | SYCAMORE CANYON SCH |
| 0000009889 | 2/25/2020 | EXCEL FUNDRAISING INC | FUNDRAISER | 0100 | 1126.00 | 004 | SYCAMORE CANYON SCH |
| 0000009901 | 2/26/2020 | REALLY GOOD STUFF INC | CLASSROOM SUPPLIES | 0100 | 45.79 | 004 | SYCAMORE CANYON SCH |
| | | | TOTAL | | 2337.74 | 0 | SYCAMORE CANYON SCH Total |
| 0000009798 | 2/5/2020 | AMAZON.COM | SUPPLIES | 0100 | 45.22 | 005 | PROSPECT AVENUE SCH |
| 0000009842 | 2/24/2020 | DELL MARKETING L.P. | TONER - PA | 0100 | 251.80 | 005 | PROSPECT AVENUE SCH |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 0100 | 98.51 | 005 | PROSPECT AVENUE SCH |
| 0000009856 | 2/25/2020 | LEGOLAND CALIFORNIA | ADMISSIONS | 0100 | 774.00 | 005 | PROSPECT AVENUE SCH |
| 0000009857 | 2/25/2020 | MAINTEX INC | CUSTODIAL SUPPLIES | 0100 | 272.50 | 005 | PROSPECT AVENUE SCH |
| 0000009907 | 2/26/2020 | AMAZON.COM | CLASSROOM SUPPLIES | 0100 | 9.26 | 005 | PROSPECT AVENUE SCH |
| 0000009912 | 2/26/2020 | DEMCO INC | LIBRARY SUPPLIES | 0100 | 111.85 | 005 | PROSPECT AVENUE SCH |
| 0000009914 | 2/26/2020 | HAMERAY PUBLISHING GROUP, INC. | CLASSROOM MATERIALS | 0100 | 2021.96 | 005 | PROSPECT AVENUE SCH |
| 0000009918 | 2/26/2020 | HOUGHTON MIFFLIN HARCOURT | CLASSROOM MATERIALS | 0100 | 1897.92 | 005 | PROSPECT AVENUE SCH |
| 0000009930 | 2/28/2020 | AMAZON.COM | SUPPLIES - PA | 0100 | 15.05 | 005 | PROSPECT AVENUE SCH |
| | | | TOTAL | | 5498.07 | 0 | PROSPECT AVENUE SCH Total |
| 0000009785 | 2/3/2020 | FLEET SCIENCE CENTER | ADMISSIONS | 0100 | 1138.00 | 006 | CAJON PARK SCHOOL |
| 0000009790 | 2/4/2020 | DISNEYLAND RESORT | ADMISSIONS | 0100 | 1200.00 | 006 | CAJON PARK SCHOOL |
| 0000009792 | 2/4/2020 | VIRCO MANUFACTURING CORP | CLASSROOM CHAIRS | 0100 | 211.73 | 006 | CAJON PARK SCHOOL |
| 0000009826 | 2/11/2020 | DELL MARKETING L.P. | TONER - CP | 0100 | 153.53 | 006 | CAJON PARK SCHOOL |
| 0000009832 | 2/11/2020 | SAN DIEGO NAT'L HISTORY MUSEUM | ADMISSIONS | 0100 | 1190.00 | 006 | CAJON PARK SCHOOL |
| 0000009859 | 2/25/2020 | THE PATON GROUP | CLASSROOM SUPPLIES | 0100 | 456.59 | 006 | CAJON PARK SCHOOL |
| 0000009859 | 2/25/2020 | THE PATON GROUP | CLASSROOM SUPPLIES | 0100 | 49.46 | 006 | CAJON PARK SCHOOL |
| 0000009882 | 2/25/2020 | ANIXTER/CLARK | LOCK SUPPLIES | 0100 | 450.62 | 006 | CAJON PARK SCHOOL |
| 0000009910 | 2/26/2020 | AMAZON.COM | CLASSROOM SUPPLIES | 0100 | 73.36 | 006 | CAJON PARK SCHOOL |
| 0000009911 | 2/26/2020 | AMAZON.COM | CLASSROOM SUPPLIES | 0100 | 182.99 | 006 | CAJON PARK SCHOOL |
| 0000009915 | 2/26/2020 | SCHOOL NURSE SUPPLY INC | HEALTH OFFICE SUPPLIES | 0100 | 48.07 | 006 | CAJON PARK SCHOOL |
| 0000009925 | 2/28/2020 | GRANDESIGN ADVERTISING FIRM INC | BANNER - CP | 0100 | 53.87 | 006 | CAJON PARK SCHOOL |
| | | | TOTAL | | 5208.22 | 0 | CAJON PARK SCHOOL Total |
| 0000009791 | 2/4/2020 | 4ALLPROMOS | SUPPLIES | 0100 | 123.73 | 007 | CHET F HARRITT SCH |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 0100 | 175.42 | 007 | CHET F HARRITT SCH |
| | | | TOTAL | | 299.15 | 0 | CHET F HARRITT SCH Total |
| 0000009820 | 2/11/2020 | SUNDANCE STAGE LINES | FIELD TRIP TRANSPORTATION | 0100 | 3682.00 | 008 | CARLTON OAKS SCHOOL |
| 0000009829 | 2/11/2020 | AMAZON.COM | SUPPLIES | 0100 | 32.30 | 008 | CARLTON OAKS SCHOOL |
| 0000009830 | 2/11/2020 | DELL MARKETING L.P. | IMAGING DRUM - CO | 0100 | 158.65 | 008 | CARLTON OAKS SCHOOL |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 0100 | 57.47 | 008 | CARLTON OAKS SCHOOL |
| | | | TOTAL | | 3930.42 | 0 | CARLTON OAKS SCHOOL Total |

| | | | | | | | |
|------------|-----------|--------------------------------------|--------------------------------|------|----------|-----|-----------------------------------|
| 0000009797 | 2/5/2020 | CLASSICS FOR KIDS | ADMISSIONS | 0100 | 846.00 | 009 | RIO SECO SCHOOL |
| 0000009800 | 2/5/2020 | MAINTEX INC | CUSTODIAL SUPPLIES | 0100 | 36.10 | 009 | RIO SECO SCHOOL |
| 0000009844 | 2/24/2020 | DELL MARKETING L.P. | PRINTER - RS | 0100 | 221.29 | 009 | RIO SECO SCHOOL |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 0100 | 260.67 | 009 | RIO SECO SCHOOL |
| 0000009863 | 2/25/2020 | SEA WORLD OF CALIFORNIA | ADMISSIONS | 0100 | 1059.50 | 009 | RIO SECO SCHOOL |
| 0000009908 | 2/26/2020 | IDENT-A-KID SERVICES OF AMERICA, INC | OFFICE SUPPLIES | 0100 | 109.13 | 009 | RIO SECO SCHOOL |
| 0000009909 | 2/26/2020 | AMAZON.COM | CLASSROOM MATERIALS | 0100 | 88.97 | 009 | RIO SECO SCHOOL |
| | | | TOTAL | | 2621.66 | 0 | RIO SECO SCHOOL Total |
| 0000009794 | 2/5/2020 | FLEET SCIENCE CENTER | ADMISSIONS | 0100 | 182.00 | 010 | HILL CREEK SCHOOL |
| 0000009818 | 2/7/2020 | IXL LEARNING | LICENSE | 0100 | 599.00 | 010 | HILL CREEK SCHOOL |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 0100 | 62.32 | 010 | HILL CREEK SCHOOL |
| 0000009858 | 2/25/2020 | DELL MARKETING L.P. | IMAGING DRUM - HC | 0100 | 51.17 | 010 | HILL CREEK SCHOOL |
| 0000009927 | 2/28/2020 | AMAZON.COM | SUPPLIES FOR CP | 0100 | 503.98 | 010 | HILL CREEK SCHOOL |
| | | | TOTAL | | 1398.47 | 0 | HILL CREEK SCHOOL Total |
| 0000009881 | 2/25/2020 | MEACOR SIGNS | SIGNS | 1200 | 520.00 | 012 | STATE PRE-SCHOOL |
| 0000009928 | 2/28/2020 | NEW CHILDREN'S MUSEUM | ADMISSIONS | 1200 | 86.20 | 012 | STATE PRE-SCHOOL |
| | | | TOTAL | | 606.20 | 0 | STATE PRE-SCHOOL Total |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 0100 | 60.71 | 015 | ALTERNATIVE SCHOOL |
| | | | TOTAL | | 60.71 | 0 | ALTERNATIVE SCHOOL Total |
| 0000009835 | 2/20/2020 | SANTEE CHAMBER OF COMMERCE | ADVERTISEMENT | 0100 | 500.00 | 062 | SUPERINTENDENT DEPT |
| 0000009838 | 2/24/2020 | EAST COUNTY SELPA / | REGISTRATION FEES | 0100 | 20.00 | 062 | SUPERINTENDENT DEPT |
| 0000009899 | 2/26/2020 | AASA MEMBERSHIP | MEMBERSHIP DUES | 0100 | 460.00 | 062 | SUPERINTENDENT DEPT |
| 0000009900 | 2/26/2020 | SANTEE CHAMBER OF COMMERCE | ADVERTISEMENT | 0100 | 9000.00 | 062 | SUPERINTENDENT DEPT |
| | | | TOTAL | | 9980.00 | 0 | SUPERINTENDENT DEPT Total |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 0100 | 171.39 | 064 | BUSINESS SERVICES |
| 0000009890 | 2/25/2020 | DALE SCOTT & CO., INC. | ANNUAL DEBT TRANSPARENCY REPTS | 0100 | 512.50 | 064 | BUSINESS SERVICES |
| | | | TOTAL | | 683.89 | 0 | BUSINESS SERVICES Total |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 0100 | 409.42 | 065 | HUMAN RESOURCES |
| 0000009893 | 2/26/2020 | SUPERINTENDENT OF SCHOOLS | REGISTRATION FEES | 0100 | 140.00 | 065 | HUMAN RESOURCES |
| | | | TOTAL | | 549.42 | 0 | HUMAN RESOURCES Total |
| 0000009813 | 2/7/2020 | LENOVO (UNITED STATES) INC. | POWER SUPPLY FOR LAPTOP | 0100 | 43.10 | 066 | EDUCATIONAL SERVICES |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 0100 | 327.74 | 066 | EDUCATIONAL SERVICES |
| 0000009861 | 2/25/2020 | CITI CARDS / | SUPPLIES | 0100 | 76.70 | 066 | EDUCATIONAL SERVICES |
| 0000009864 | 2/25/2020 | AL'S SPORT SHOP | SUPPLIES | 0100 | 16.16 | 066 | EDUCATIONAL SERVICES |
| 0000009905 | 2/26/2020 | PEARSON | CLASSROOM MATERIALS | 0100 | 1335.02 | 066 | EDUCATIONAL SERVICES |
| 0000009924 | 2/28/2020 | PEARSON | TESTING MATERIALS | 0100 | 2670.05 | 066 | EDUCATIONAL SERVICES |
| | | | TOTAL | | 4468.77 | 0 | EDUCATIONAL SERVICES Total |
| 0000009793 | 2/4/2020 | COMMUNITY SCHOOL OF SAN DIEGO | NPS | 0100 | 40293.57 | 067 | SPECIAL EDUCATION |
| 0000009824 | 2/11/2020 | ACADEMIC THERAPY PUBLICATIONS | SUPPLIES FOR SP. ED. | 0100 | 209.64 | 067 | SPECIAL EDUCATION |
| 0000009825 | 2/11/2020 | HAWTHORNE EDUCATIONAL SERVICES INC | MATERIALS/SUPPLIES | 0100 | 158.40 | 067 | SPECIAL EDUCATION |
| 0000009827 | 2/11/2020 | DELL MARKETING L.P. | IMAGING DRUM - CP | 0100 | 40.93 | 067 | SPECIAL EDUCATION |
| 0000009838 | 2/24/2020 | EAST COUNTY SELPA / | REGISTRATION FEES | 0100 | 80.00 | 067 | SPECIAL EDUCATION |
| 0000009843 | 2/24/2020 | DELL MARKETING L.P. | TONER - PD | 0100 | 144.35 | 067 | SPECIAL EDUCATION |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 0100 | 182.72 | 067 | SPECIAL EDUCATION |
| 0000009862 | 2/25/2020 | LAKESHORE LEARNING MATERIALS | CLASSROOM SUPPLIES | 0100 | 488.27 | 067 | SPECIAL EDUCATION |
| 0000009897 | 2/26/2020 | SPECIALIZED THERAPY SERVICES, INC. | ASSESSMENTS | 0100 | 20000.00 | 067 | SPECIAL EDUCATION |
| 0000009904 | 2/26/2020 | JANELLE PUBLICATIONS | CLASSROOM SUPPLIES | 0100 | 293.30 | 067 | SPECIAL EDUCATION |
| | | | TOTAL | | 61891.18 | 0 | SPECIAL EDUCATION Total |
| 0000009814 | 2/7/2020 | FOLLETT SCHOOL SOLUTIONS INC. | LIBRARY BOOKS - CH | 0100 | 148.17 | 068 | EDUCATIONAL PROJECTS |
| 0000009815 | 2/7/2020 | ENCINITAS UNION SCHOOL DISTRICT | STUDENT TRANSPORTATION | 0100 | 1310.24 | 068 | EDUCATIONAL PROJECTS |
| 0000009891 | 2/25/2020 | MIDAMERICA BOOKS | LIBRARY BOOKS - CP | 0100 | 94.54 | 068 | EDUCATIONAL PROJECTS |
| 0000009898 | 2/26/2020 | MIDAMERICA BOOKS | LIBRARY BOOKS - CO | 0100 | 224.60 | 068 | EDUCATIONAL PROJECTS |
| | | | TOTAL | | 1777.55 | 0 | EDUCATIONAL PROJECTS Total |
| 0000009828 | 2/11/2020 | ORIENTAL TRADING COMPANY INC | CRAFT SUPPLIES | 0100 | 72.22 | 070 | PUPIL SERVICES |
| 0000009913 | 2/26/2020 | ETA HAND2MIND | CLASSROOM MATERIALS | 0100 | 145.73 | 070 | PUPIL SERVICES |
| | | | TOTAL | | 217.95 | 0 | PUPIL SERVICES Total |
| 0000009804 | 2/6/2020 | COMMITTEE FOR CHILDREN | PILOT PROGRAM KITS | 0100 | 5896.08 | 071 | DISTRICT LIBRARY |

| | | | | | | | |
|------------|-----------|--|--------------------------------|-------|----------|-----|-----------------------------------|
| 0000009891 | 2/25/2020 | MIDAMERICA BOOKS | LIBRARY BOOKS - CP | 0100 | 64.10 | 071 | DISTRICT LIBRARY |
| | | | | TOTAL | 5960.18 | 0 | DISTRICT LIBRARY Total |
| 0000009796 | 2/5/2020 | SMART & FINAL | SUPPLIES FOR PROJ. SAFE | 6300 | 500.00 | 072 | PROJECT SAFE |
| 0000009801 | 2/5/2020 | SMART & FINAL | SUPPLIES FOR YALE | 6300 | 500.00 | 072 | PROJECT SAFE |
| 0000009802 | 2/6/2020 | ADVERTISING EDGE INC | T-SHIRTS - YALE | 6300 | 968.13 | 072 | PROJECT SAFE |
| 0000009840 | 2/24/2020 | DELL MARKETING L.P. | TONER - OST | 6300 | 73.69 | 072 | PROJECT SAFE |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 6300 | 710.52 | 072 | PROJECT SAFE |
| 0000009848 | 2/25/2020 | AMAZON.COM | SUPPLIES FOR ASES | 0100 | 101.92 | 072 | PROJECT SAFE |
| 0000009849 | 2/25/2020 | AMAZON.COM | SUPPLIES FOR PROJ. SAFE | 6300 | 271.62 | 072 | PROJECT SAFE |
| 0000009850 | 2/25/2020 | AMAZON.COM | SUPPLIES FOR PROJ. SAFE | 6300 | 75.55 | 072 | PROJECT SAFE |
| 0000009861 | 2/25/2020 | CITI CARDS / | SUPPLIES | 0100 | 124.06 | 072 | PROJECT SAFE |
| 0000009861 | 2/25/2020 | CITI CARDS / | SUPPLIES | 6300 | 546.61 | 072 | PROJECT SAFE |
| 0000009861 | 2/25/2020 | CITI CARDS / | SUPPLIES | 6300 | 2890.99 | 072 | PROJECT SAFE |
| 0000009874 | 2/25/2020 | SMART & FINAL | SUPPLIES FOR PROJ. SAFE | 6300 | 75.00 | 072 | PROJECT SAFE |
| 0000009896 | 2/26/2020 | SUPERINTENDENT OF SCHOOLS | REGISTRATION FEES | 6300 | 150.00 | 072 | PROJECT SAFE |
| 0000009916 | 2/26/2020 | SMART & FINAL | SUPPLIES FOR PROJ. SAFE | 6300 | 800.00 | 072 | PROJECT SAFE |
| 0000009917 | 2/26/2020 | SMART & FINAL | SUPPLIES FOR PROJ. SAFE | 6300 | 100.00 | 072 | PROJECT SAFE |
| 0000009929 | 2/28/2020 | LAKESHORE | SUPPLIES FOR YALE | 6300 | 2500.00 | 072 | PROJECT SAFE |
| | | | | TOTAL | 10388.09 | 0 | PROJECT SAFE Total |
| 0000009841 | 2/24/2020 | SEHI COMPUTER PRODUCTS INC | REPL. LAMPS | 4000 | 1185.57 | 073 | TECHNOLOGY SERVICES |
| 0000009845 | 2/24/2020 | DATEL SYSTEMS | VIDEO CONVERTER - BD RM | 0100 | 346.03 | 073 | TECHNOLOGY SERVICES |
| | | | | TOTAL | 1531.60 | 0 | TECHNOLOGY SERVICES Total |
| 0000009923 | 2/27/2020 | MAINTEX INC | VACUUMS | 0100 | 6626.63 | 074 | OPERATIONS/CUSTODIAL |
| | | | | TOTAL | 6626.63 | 0 | OPERATIONS/CUSTODIAL Total |
| 0000009786 | 2/3/2020 | CABLE, PIPE & LEAK DETECTION, | LOCATE GAS LINE - M&O YARD | 0100 | 250.00 | 075 | MAINTENANCE |
| 0000009803 | 2/6/2020 | HODGE PRODUCTS INC | DOOR LOCK SUPPLIES | 0100 | 111.19 | 075 | MAINTENANCE |
| 0000009837 | 2/24/2020 | FORDYCE CONSTRUCTION INC | FREEZER SLAB - CNS | 1400 | 45685.00 | 075 | MAINTENANCE |
| 0000009846 | 2/24/2020 | DELL MARKETING L.P. | COMPUTER - M&O | 0100 | 570.26 | 075 | MAINTENANCE |
| 0000009852 | 2/25/2020 | HOME DEPOT COMMERCIAL ACCOUNT | SUPPLIES FOR FLOOD REPAIRS-PD | 0100 | 196.44 | 075 | MAINTENANCE |
| 0000009876 | 2/25/2020 | LAKESIDE EQUIPMENT SALES AND RENTALS | M&O YARD GAS LEAK REPAIR SUP'S | 0100 | 660.94 | 075 | MAINTENANCE |
| 0000009877 | 2/25/2020 | PACIFIC HVAC SERVICE | HVAC SERVICES | 0100 | 222.50 | 075 | MAINTENANCE |
| 0000009878 | 2/25/2020 | HODGE PRODUCTS INC | HARDWARE/DOOR LOCK SUPPLIES | 0100 | 111.19 | 075 | MAINTENANCE |
| 0000009880 | 2/25/2020 | R&R CONTROLS, INC. | HVAC SUPPLIES | 0100 | 123.68 | 075 | MAINTENANCE |
| 0000009883 | 2/25/2020 | HALDEMAN INC | HVAC SUPPLIES | 0100 | 934.19 | 075 | MAINTENANCE |
| 0000009886 | 2/25/2020 | AMERICAN FENCE COMPANY | FENCING REPAIRS - CP | 0100 | 80.81 | 075 | MAINTENANCE |
| 0000009887 | 2/25/2020 | WESTERN ENVIRONMENTAL & SAFETY | ASBESTOS SERVICES | 0100 | 1985.00 | 075 | MAINTENANCE |
| 0000009888 | 2/25/2020 | WESTERN ENVIRONMENTAL & SAFETY | ASBESTOS SERVICES | 0100 | 875.00 | 075 | MAINTENANCE |
| 0000009906 | 2/26/2020 | PREMIER ROOFING INC. | ROOFING REPAIRS - HC | 0100 | 450.00 | 075 | MAINTENANCE |
| 0000009919 | 2/26/2020 | WESTERN ENVIRONMENTAL & SAFETY | ASBESTOS SERVICES | 0100 | 845.00 | 075 | MAINTENANCE |
| 0000009922 | 2/26/2020 | LOWE'S STORE #1661 | SUPPLIES FOR FLOOD REPAIRS-PD | 0100 | 26.32 | 075 | MAINTENANCE |
| 0000009787 | 2/3/2020 | DAVE BANG ASSOCIATES INC | WOOD FIBER - CH | 0100 | 1721.52 | 080 | MAINTENANCE |
| 0000009879 | 2/25/2020 | ROCK & BLOCK HARDSCAPE | GROUNDS SUPPLIES | 0100 | 950.36 | 080 | MAINTENANCE |
| 0000009921 | 2/26/2020 | SAN DIEGO COUNTY VECTOR CONTROL PROGRA | VECTOR ASSESSMENT - 2019-20 | 0100 | 150.66 | 080 | MAINTENANCE |
| | | | | TOTAL | 55950.06 | 0 | MAINTENANCE Total |
| 0000009805 | 2/6/2020 | ROADONE | TOWING SERVICES | 0100 | 326.00 | 076 | TRANSPORTATION |
| 0000009806 | 2/6/2020 | BORDER TIRE | TIRES | 0100 | 2103.65 | 076 | TRANSPORTATION |
| 0000009806 | 2/6/2020 | BORDER TIRE | TIRES | 0100 | 685.58 | 076 | TRANSPORTATION |
| 0000009807 | 2/6/2020 | DION INTERNATIONAL TRUCKS LLC | PARTS/SUPPLIES FOR REPAIRS | 0100 | 56.52 | 076 | TRANSPORTATION |
| 0000009808 | 2/6/2020 | ASBURY ENVIRONMENTAL SVCS | USED OIL SERVICES | 0100 | 65.00 | 076 | TRANSPORTATION |
| 0000009809 | 2/6/2020 | THOMAS INDUSTRIAL WATER | BUS WASHING STATION REPAIRS | 0100 | 295.00 | 076 | TRANSPORTATION |
| 0000009812 | 2/7/2020 | O'REILLY AUTO PARTS | SUPPLIES FOR REPAIRS | 0100 | 214.82 | 076 | TRANSPORTATION |
| 0000009812 | 2/7/2020 | O'REILLY AUTO PARTS | SUPPLIES FOR REPAIRS | 0100 | 861.25 | 076 | TRANSPORTATION |
| 0000009817 | 2/7/2020 | SC FUELS | OIL RECYCLING FEES | 0100 | 1969.12 | 076 | TRANSPORTATION |
| 0000009839 | 2/24/2020 | DELL MARKETING L.P. | COMPUTERS - TRANS./CNS | 0100 | 570.26 | 076 | TRANSPORTATION |
| 0000009847 | 2/24/2020 | OFFICE DEPOT INC | OFFICE SUPPLIES | 0100 | 419.74 | 076 | TRANSPORTATION |
| 0000009865 | 2/25/2020 | PRECISION AERIAL SERVICES INC. | ANNUAL INSPECTION SERVICES | 0100 | 450.00 | 076 | TRANSPORTATION |
| 0000009866 | 2/25/2020 | ROADONE | TOWING SERVICES | 0100 | 540.00 | 076 | TRANSPORTATION |

| | | | | | | |
|------------|-----------|-------------------------------------|-------------------------------|------|--------------|---------------------------------------|
| 0000009867 | 2/25/2020 | INTERSTATE BATTERY OF SAN DIEGO INC | SUPPLIES FOR REPAIRS | 0100 | 75.94 076 | TRANSPORTATION |
| 0000009868 | 2/25/2020 | RELIABLE TIRE INC | USED TIRE DISPOSAL FEES | 0100 | 130.50 076 | TRANSPORTATION |
| 0000009869 | 2/25/2020 | ZUM SERVICES, INC. | OUTSOURCED TRANS. SERVICES | 0100 | 3615.00 076 | TRANSPORTATION |
| 0000009870 | 2/25/2020 | CREATIVE BUS SALES INC | PARTS FOR REPAIRS | 0100 | 227.28 076 | TRANSPORTATION |
| 0000009871 | 2/25/2020 | BORDER TIRE | TIRES | 0100 | 564.03 076 | TRANSPORTATION |
| 0000009872 | 2/25/2020 | PENSKE FORD | PARTS FOR REPAIRS | 0100 | 115.62 076 | TRANSPORTATION |
| 0000009873 | 2/25/2020 | NORTH COUNTY REBUILDERS | PARTS FOR REPAIRS | 0100 | 311.40 076 | TRANSPORTATION |
| 0000009892 | 2/26/2020 | CASTO CHAPTER 3 | REGISTRATION FEES | 0100 | 350.00 076 | TRANSPORTATION |
| 0000009903 | 2/26/2020 | O'REILLY AUTO PARTS | PARTS FOR REPAIRS | 0100 | 262.93 076 | TRANSPORTATION |
| | | | TOTAL | | 14209.64 0 | TRANSPORTATION Total |
| 0000009788 | 2/3/2020 | ANIXTER/CLARK | LOCKS FOR NEW LRC'S | 2139 | 890.45 077 | FACILITIES MODERNIZATION |
| 0000009788 | 2/3/2020 | ANIXTER/CLARK | LOCKS FOR NEW LRC'S | 2538 | 263.56 077 | FACILITIES MODERNIZATION |
| 0000009788 | 2/3/2020 | ANIXTER/CLARK | LOCKS FOR NEW LRC'S | 2538 | 271.10 077 | FACILITIES MODERNIZATION |
| 0000009789 | 2/3/2020 | DAILY JOURNAL CORPORATION | PUBLIC NOTICE - AD | 2538 | 98.80 077 | FACILITIES MODERNIZATION |
| 0000009821 | 2/11/2020 | STUDIO WC ARCHITECTURE | A&E SVCS - SC MODULAR CR BLDG | 2538 | 60000.00 077 | FACILITIES MODERNIZATION |
| 0000009822 | 2/11/2020 | L.L. HENDRIX | DSA IOR SVCS - SC | 2538 | 45000.00 077 | FACILITIES MODERNIZATION |
| 0000009823 | 2/11/2020 | L.L. HENDRIX | DSA IOR SVCS - PA | 2538 | 45000.00 077 | FACILITIES MODERNIZATION |
| 0000009836 | 2/24/2020 | GLOBALMODULAR INC | REMOVAL OF PORTABLE CR-PA | 2538 | 3000.00 077 | FACILITIES MODERNIZATION |
| 0000009851 | 2/25/2020 | HOME DEPOT COMMERCIAL ACCOUNT | SUPPLIES FOR CFH BATTING CAGE | 2139 | 100.89 077 | FACILITIES MODERNIZATION |
| 0000009855 | 2/25/2020 | C.A.S.H. | ANNUAL MEMBERSHIP RENEWAL | 0100 | 591.00 077 | FACILITIES MODERNIZATION |
| 0000009875 | 2/25/2020 | DENA'S TRUCKING | C-TAINER MOVE - CFH | 2139 | 300.00 077 | FACILITIES MODERNIZATION |
| 0000009884 | 2/25/2020 | STANDARD ELECTRONICS | REPAIR SERVICES | 2139 | 1364.93 077 | FACILITIES MODERNIZATION |
| 0000009885 | 2/25/2020 | CITY ELECTRIC SUPPLY | ELECTRICAL SUPPLIES | 2139 | 81.01 077 | FACILITIES MODERNIZATION |
| 0000009920 | 2/26/2020 | WESTERN ENVIRONMENTAL & SAFETY | ASBESTOS SERVICES | 2538 | 3575.00 077 | FACILITIES MODERNIZATION |
| | | | TOTAL | | 160536.74 0 | FACILITIES MODERNIZATION Total |
| 0000009854 | 2/25/2020 | CORODATA SHREDDING INC. | DISTRICT SHREDDING SERVICES | 0100 | 210.04 078 | WAREHOUSE |
| 0000009931 | 2/28/2020 | SUPPLY SOLUTIONS | INVENTORY REPLENISHMENT | 0100 | 2167.39 078 | WAREHOUSE |
| 0000009932 | 2/28/2020 | CANNON SPORTS INC | INVENTORY REPLENISHMENT | 0100 | 133.61 078 | WAREHOUSE |
| 0000009933 | 2/28/2020 | LAMINATION DEPOT INC | INVENTORY REPLENISHMENT | 0100 | 125.80 078 | WAREHOUSE |
| 0000009934 | 2/28/2020 | MAINTEX INC | INVENTORY REPLENISHMENT | 0100 | 888.72 078 | WAREHOUSE |
| 0000009935 | 2/28/2020 | MAINTEX INC | INVENTORY REPLENISHMENT | 0100 | 425.72 078 | WAREHOUSE |
| 0000009936 | 2/28/2020 | MISSION JANITORIAL SUPPLIES | INVENTORY REPLENISHMENT | 0100 | 6159.64 078 | WAREHOUSE |
| 0000009937 | 2/28/2020 | OFFICE DEPOT INC | INVENTORY REPLENISHMENT | 0100 | 281.23 078 | WAREHOUSE |
| 0000009938 | 2/28/2020 | SCHOOL SPECIALTY, INC | INVENTORY REPLENISHMENT | 0100 | 326.61 078 | WAREHOUSE |
| 0000009939 | 2/28/2020 | SOUTHWEST SCHOOL SUPPLY | INVENTORY REPLENISHMENT | 0100 | 1868.98 078 | WAREHOUSE |
| 0000009940 | 2/28/2020 | US GAMES | INVENTORY REPLENISHMENT | 0100 | 504.27 078 | WAREHOUSE |
| 0000009941 | 2/28/2020 | AMAZON.COM | INVENTORY REPLENISHMENT | 0100 | 114.62 078 | WAREHOUSE |
| | | | TOTAL | | 13206.63 0 | WAREHOUSE Total |
| 0000009839 | 2/24/2020 | DELL MARKETING L.P. | COMPUTERS - TRANS./CNS | 1300 | 1710.77 090 | CENTRAL KITCHEN |
| 0000009853 | 2/25/2020 | HOME DEPOT COMMERCIAL ACCOUNT | SUPPLIES FOR CNS REPAIRS | 1300 | 15.44 090 | CENTRAL KITCHEN |
| | | | TOTAL | | 1726.21 0 | CENTRAL KITCHEN Total |
| 0000009839 | 2/24/2020 | DELL MARKETING L.P. | COMPUTERS - TRANS./CNS | 0100 | 570.26 091 | TECHNOLOGY SERVICES |
| | | | TOTAL | | 570.26 0 | TECHNOLOGY SERVICES Total |
| 0000009811 | 2/7/2020 | KONICA MINOLTA BUSINESS | COPIER MAINT. AGREEMENT | 0100 | 4500.00 092 | PUBLICATIONS |
| | | | TOTAL | | 4500.00 0 | PUBLICATIONS Total |
| | | | | | 435261.11 0 | Grand Total |

Consent Item E.2.4.
Prepared by Karl Christensen
March 17, 2020

Approval/Ratification of Revolving Cash Report

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve checks #22667 through #22669 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

The fiscal impact is \$901.47 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.4.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

| Date | Number | Name | Memo | Amount |
|----------|--------|---------------|--|--------|
| 03/02/20 | 22667 | Voided check | | 0.00 |
| 03/02/20 | 22668 | Walmart | Lorene Foster Fund-No alcohol or tobacco | 300.00 |
| 03/04/20 | 22669 | San Diego Cue | Inv#508 dated 10/13/2020 | 600.00 |

| | |
|-------------------------------|-----------------|
| Total Checks Written | \$900.00 |
| February 2020 Bank Fees | \$1.47 |
| Reimbursed by SDCOE | \$0.00 |
| Total to be Reimbursed | \$901.47 |

| | |
|---|--|
| Total to Deduct from Future Reimbursement | |
|---|--|

Consent Item E.2.5.
 Prepared by Karl Christensen
 March 17, 2020

Acceptance of Donations, Grants, and Bequests

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

| <i>Item</i> | <i>Approximate Value</i> | <i>Received From</i> | <i>Designated For Use At</i> |
|--|--------------------------|----------------------|------------------------------|
| DONATIONS | | | |
| Funds to Support the Read Across America Event | \$200.00 | Smart & Final | Carlton Hills School |
| Funds to Support the "We Want to Listen to Books!" Project | \$625.00 | DonorsChoose.org | Carlton Hills School |
| Funds to Support the Instructional Program and Supplement Classroom Supplies | \$250.00 | Carolina Pinheiro | Sycamore Canyon School |
| GRANTS | | | |
| (None) | | | |
| BEQUESTS | | | |
| (None) | | | |
| TOTAL RECEIVED | \$1,075.00 | | |

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|------------------|----------------------------|---|
| ✓ | Educational Achievement | Assure the highest level of educational achievement for all students |
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$1,075.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.5.

Consent Item E.2.6. Approval/Ratification of General Services Agreements
 Prepared by Karl Christensen
 March 17, 2020

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

| Vendor Name | Description of Services | Date(s) of Service | Amount | Funding |
|---|-------------------------|---------------------|--|-------------------|
| The Regents of the University of California | Medical Consulting | 01/07/20 – 06/30/21 | \$280.00/hour (not to exceed \$6,000.00) | Special Education |
| | | | | |

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-------------------------|---|
| ✓ | Educational Achievement | Assure the highest level of educational achievement for all students |
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.6.

Consent Item E.2.7
 Prepared by Karl Christensen
 March 17, 2020

Approval of Agreement with Santee Sportsplex
 USA for the Classified Employees'
 Appreciation Luncheon

BACKGROUND:

Over the last 15 years, the District has been providing a luncheon for classified staff members during Classified Employees' Appreciation Week. This year, classified employees' week is celebrated the week of May 18-22 and the luncheon is scheduled for May 22, 2020.

For the past three years, the luncheon has been held at the Santee Sportsplex USA. The Sportsplex has again agreed to provide their facility to host this event for the same \$6.00 per person cost charged in previous years.

The menu will include:

- All Beef Hamburgers / Cheeseburgers with fixings
- BBQ Baked Beans
- Potato Salad
- Soft Drinks /Water
- Cookies

RECOMMENDATION:

It is recommended that the Board of Education approve the agreement with the Santee Sportsplex USA for the Classified Employees' Appreciation Luncheon on May 22, 2020.

This recommendation supports the following District goal:

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Learning Environment | Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning |
| | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

The estimated cost is \$700.00 to be funded by donation from Mission Federal Credit Union.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.7.



Sportsplex USA Santee Corporate Event Contract

SANTEE SCHOOL DISTRICT Herein after referred to as "CLIENT" and Sportsplex USA Santee. ("Sportsplex USA") have entered into this Agreement effective as of **February 6, 2020** with respect to the corporate event to be hosted at the Sportsplex USA on **Friday, May 22, 2020** set forth on Exhibit A (the "Event").

- I. **Event and Services.** Sportsplex USA will provide the space and services set forth on Exhibit A for the **CLIENT** event described on Exhibit A (the "Event"), in the manner and to the terms described herein. The event will be facilitated in strict accordance with the terms of this Agreement, including Exhibit A. In consideration for such space and services, the CLIENT shall pay to Sportsplex USA the amounts set forth on Exhibit A. Any change in the Event shall require the written mutual agreement of both parties, which may result in a change in the fees charged, which shall also be mutually agreed upon in writing.
- II. **Deposit/Guarantee.** A non-refundable (except in the event of Force Majeure, as defined below) deposit in the amount set forth on Exhibit A is required to hold the space and dates set forth on Exhibit A. Advance deposits will be applied to the balance due upon Event conclusion. The deposit is due upon the full execution of this Agreement.
- III. **Payment.** The CLIENT will be responsible for payment of all charges set forth herein, a final statement of which shall be delivered to CLIENT by Sportsplex USA within seven (7) days of the conclusion of the Event. Payment shall be due within (10) days following receipt of the statement. Should the CLIENT have any questions or concerns regarding the statement, it is the responsibility of the CLIENT to contact Sportsplex USA immediately to resolve the issue(s).
- IV. **Cancellation.** Both parties agree that there is no right of termination for the purpose of booking the Event in another venue. Either party may cancel this Agreement effective upon written notice in the event of Force Majeure (defined below).

Should the Event be cancelled by the CLIENT for any reason other than those which are set forth within the provision of Force Majeure (acts of God, war, disaster, strikes, organized labor disputes, civil disorders, curtailment of transportation or other similar contingencies beyond the reasonable control of the non-performing party which prevent performance of this Agreement), the CLIENT agrees to pay Sportsplex USA, or, as applicable, Sportsplex USA may retain from the non-refundable deposit, cancellation damages in the amount set forth on Exhibit A. Monies owed to Sportsplex USA will be paid by the CLIENT within (30) days from the date of cancellation. Cancellation must be in written form to Sportsplex USA.

Should the Event be cancelled by Sportsplex USA for any reason other than CLIENT's material breach of this Agreement, Sportsplex USA agrees to refund to CLIENT one hundred percent (100%) of the amount CLIENT has given to Sportsplex USA under this Agreement.

- V. **Insurance.** Sportsplex USA does not maintain insurance covering property brought into or stored on the Park's premises by the CLIENT or covering death or bodily injury to any of CLIENT participants, invitees, spectators or guests; and it is the responsibility of the CLIENT to obtain or maintain such coverage. No later than one week before the commencement of the Event, the CLIENT shall furnish a certificate of insurance to Sportsplex USA naming Sportsplex USA - Santee, all subsidiaries of Sportsplex USA and all

officers, members, directors, agents, contractors and employees of all such entities (collectively the "Sportsplex USA Entities/individuals"), as additional insured parties on a policy of commercial general liability insurance to be procured and maintained by the CLIENT. In addition, such policy shall name the City of Santee, CA and its officers, agents and employees as an additional named insured. Such insurance shall have a minimum combined single limit of liability of at least \$1,000,000, shall be written on a per occurrence basis and shall include broad form contractual liability coverage insuring all of the CLIENT liability and indemnity obligations under this Agreement. The CLIENT insurance shall be endorsed to provide that such coverage shall be primary and that any insurance maintained by Sportsplex USA shall be excess insurance only.

VI. Responsibility of Parties. Sportsplex USA does not assume responsibility for damage or loss of any merchandise or articles left in the facility prior to, during or following the Event. Arrangements for security should be made prior to the Event.

Any damage to or loss of Sportsplex USA's equipment or property due to the negligence of the CLIENT shall be the responsibility of the CLIENT. Appropriate replacement/repair charges will be assessed. Signs, banners and other display material requiring nails, tacks, screws, tape or similar material will not be permitted without prior approval of Sportsplex USA.

The CLIENT agrees to pay a security deposit in the amount set forth on Exhibit A in case of damages to the Park caused by the Event, including without limitation damages to the turf area or irrigation system. The CLIENT will be responsible to pay the cost to repair damages to the Park caused by the Event deemed out of the ordinary by the Sportsplex USA maintenance staff.

The CLIENT assumes risk of damage to any property or injury to any person arising from or in connection with the CLIENT activities at the Park except as may be caused by defective construction or the negligence of any officer, member, director, agent or employee of Sportsplex USA.

The CLIENT shall indemnify and hold harmless Sportsplex USA - Santee, Sportsplex USA - Santee, all other subsidiaries of Sportsplex USA, the City of Santee, City of Santee and all officers, members, directors, contractors, employees, volunteers and agents of all such entities (collectively the "Indemnified Parties") from and against loss, cost or expense, incurred or sustained as a result of or in connection with (a) any act or omission of the CLIENT, or of any agent of the CLIENT, in performing or failing to perform any of the CLIENT obligations or responsibilities under this agreement and (b) damage to property or injury to person arising from or in connection with the CLIENT use of the facilities, except as may be caused by negligence of any officer, member, director, agent or employee of Sportsplex USA.

VII. Notices. Notices, requests and other communications hereunder shall be in writing and may be delivered (a) personally, (b) by fax, or, (c) by mail, addressed as follows, unless changed by written notice:

If to Sportsplex USA, to the General Manager of the Park at the address set forth on Exhibit A.

If to the CLIENT, to the Contact Person and at the address set forth on Exhibit A.

Such notice shall be effective, if delivered by hand or fax, upon receipt thereof, or if by mail, five (5) business days after mailing.

VIII. Governing Law. The parties acknowledge and agree that this agreement shall be deemed a contract made under the laws of the State of California, and be construed and enforced in accordance with and governed by the laws of the State of California.

This agreement supersedes all previous agreements and arrangements whether written or verbal between both parties. This contract may only be changed by written instrument duly executed by both parties. This contract may be signed in counterparts, each of which shall be deemed an original and which together shall be deemed a contract.

Acceptance. All of the arrangements described have been reserved for the CLIENT on a tentative, first option basis. If the agreement is acceptable to the CLIENT and the reserved arrangements are to be made definite, please sign and return the Agreement to Sportsplex USA

On behalf of Santee School District, I have read and agree to the terms outlined and otherwise noted within.

Authorized Signature

Date

Print Name

Title

On behalf of Sportsplex USA, I have read and agree to the terms outlined and otherwise noted within.



Authorized Signature

2-6-2020

Date

Chris Vertrees

Print Name

Dir. of Marketing

Title

EXHIBIT A - EVENT INFORMATION

Event Date(s): Friday, May 22, 2020
Event Type: District Luncheon
Event Time Frame: 11:00am to 2:00pm
Event Fees: \$6.00 per person

Menu Includes:

- All beef Hamburgers
- Cheese / Lettuce / Onion / Tomato
- BBQ Baked Beans, Potato Salad
- Dessert (Various Cookies)
- Unlimited softdrinks (Water bottles, Soda, Ice Tea, Powerade)
- Exclusive use of restaurant and seating area

Event Timeline: 10:30am – Set Up
11:00am to 1:30pm – BBQ Buffet lunch served
2:00pm – Closing

Guaranteed Participants: 100 Adults (Maximum 150 Adults)

FEE STRUCTURE

| | | |
|--------------|-------------------------------|-------------------|
| Fees: | 100 adults x \$6.00 | = \$600.00 |
| | <u>CA State Taxes (7.75%)</u> | <u>= \$46.50</u> |
| | Total Guaranteed | = \$646.50 |

Payment: Balance of payment will be invoiced to client net 15 days after event. Balance will include total individual participation, additional staff fees and any additional add-ons not covered in this agreement.

NOTES

- All additional activities requested by client are subject to additional fees.
- SANTEE SCHOOL DISTRICT will be responsible to provide list of team names to Sportsplex USA staff two days prior to event.
- SANTEE SCHOOL DISTRICT must provide certificate of insurance (\$1 Million) naming Sportsplex USA and City of Santee as additionally insured.

Consent Item E.2.8.
 Karl Christensen
 March 17, 2020

Award of Bid for Bid #2021-075-001,
 Asphalt Replacement at Cajon Park School

BACKGROUND:

On December 17, 2019, the Board of Education authorized Administration to seek formal bids to replace the asphalt on the lower playground adjacent to the Junior High building at Cajon Park School. "Notice Inviting Bids" were sent to vendors who have registered to be on the District's qualified vendors list, and two advertisements were placed in the Daily Journal on January 8, and January 15, 2020. Ten vendors attended the job walk on January 22, 2020. The bids were received on February 5, 2020. Submitted bids were as follows:

| Contractor | Base Bid Amount | Alternate #1 | Allowance | Total Bid Price |
|----------------------------------|-----------------|--------------|-------------|-----------------|
| Frank & Son Paving, Inc | \$159,465.00 | \$46,199.00 | \$50,000.00 | \$255,664.00 |
| Hazard Construction Company | \$194,600.00 | \$35,500.00 | \$50,000.00 | \$280,100.00 |
| Kirk Paving, Inc. | \$209,375.00 | \$74,250.00 | \$50,000.00 | \$333,625.00 |
| Ramona Paving & Const. Corp. | \$238,953.71 | \$67,254.43 | \$50,000.00 | \$356,208.14 |
| Palm Engineering Const. Co. Inc. | \$698,000.00 | \$320,000.00 | \$50,000.00 | \$1,068,000.00 |

RECOMMENDATION:

It is recommended the Board award Bid #2021-075-001 for Asphalt Replacement at Cajon Park School to Frank & Son Paving, Inc.

This recommendation supports the following District goal(s):

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Learning Environment | Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning |
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

The fiscal impact is \$255,664.00 from the Deferred Maintenance Fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.8.

BACKGROUND:

Education Code section 17620 authorizes school districts to levy a fee, charge, dedication or other requirement against any development project for the construction or reconstruction of school facilities, provided that the district can show justification for levying such fees. In August 1998, the Governor of the State of California signed into law Senate Bill 50 (“SB 50”), also known as the Leroy Greene School Facilities Act of 1998. This bill made major changes in the State School Facilities Program as well as developer fee mitigation for school districts in California. The passage of SB 50 repealed all locally imposed fees authorized by local ordinances and instituted the collection of Level 1, 2, and 3 developer fees:

- Level 1 fees are the current statutory fees (also referred to as “Stirling Fees”) allowed under Education Code section 17620.
- Level 2 fees are outlined in Government Code section 65995.5, and allow school districts to impose higher fees on residential construction if certain conditions are met. This level of developer fees is subject to a School Facility Needs Analysis (“SFNA”) based on Government Code section 65995.6.
- Level 3 developer fees are outlined in Government Code section 65995.7, and may be implemented by a district if the State certifies that there is no money available for facilities.

Government Code section 65995 limits the fee to be collected to the Level 1 fee, which is revised every other year (in even numbered years) by the State Allocation Board (SAB), unless a school district conducts an SFNA and meets certain conditions. In January of this year, the SAB adjusted the Level 1 fees to \$4.08 per square foot of residential construction and \$0.66 per square foot of commercial/industrial construction. As an elementary school district, the statutory developer fee must be split with the high school district sharing its boundaries. Therefore, an elementary district collects less than the statutory maximum. For Santee School District it is 62% of the total fee with 38% going to the Grossmont High School District.

The District recently completed an SFNA. Based on calculations outlined in Government Code section 65995.5, the SFNA concludes the Santee School District meets the necessary requirements and is justified in collecting Level 2 developer fees in the amount of \$3.38 per square foot of residential construction. Specifically, the District meets the following criteria:

1. Make a timely application to the State School Facility Program for new construction funding for which it is eligible and be determined by the State Allocation Board to meet the eligibility requirements

- a. The District submitted for eligibility funding on July 2, 1999. SAB forms 50-01, 50-02 and 50-03 were approved by the State Allocation Board on October 27, 1999. The District has made subsequent updates to its new construction grant eligibility, thus meeting this requirement.
- 2. Conduct and adopt a School Facilities Needs Analysis
- 3. Satisfy at least two of the four following criteria:
 - a. Operate with Multi-Track Year Round Enrollment
 - i. The District does not meet this criterion
 - b. Local general obligation bond measure placed on the ballot in the past four years which received at least 50% plus one vote cast
 - i. **The District meets this requirement with passage of Measure S in November 2018**
 - c. Issued debt or incurred obligations for capital outlay totaling 15% of the local bonding capacity, including indebtedness repaid from property taxes, parcel taxes, general fund, special taxes, Mello-Roos funds approved by registered voters, Mello-Roos funds approved by landowners prior to November 4, 1998. If Mello-Roos funds approved by landowners after November 4, 1998 are included, the debt percentage increases from 15% to 30%.
 - i. **The District meets this criterion**
 - d. At least 20% of the teaching stations are relocatable
 - i. The District does not meet this criterion

As a condition of imposing Level 2 Developer fees, the District must conduct a public hearing prior to adoption of Level 2 fees. The public hearing was conducted at the March 17, 2020 Board meeting.

Below is a summary of the various fee levels:

| <u>Fee Type</u> | <u>Residential Fee (per square foot)</u> | <u>Commercial Fee (per square foot)</u> |
|---|--|---|
| Santee share (62%) of previous Level 1 Fee <i>(levied as of June 20, 2018)</i> | \$2.35 | \$0.38 |
| New Level 1 Fee | \$4.08 | \$0.66 |
| Santee share (62%) of new Level 1 Fee <i>to be levied starting May 17, 2020</i> | N/A | \$0.41* |
| New Level 2 Fee <i>to be levied starting March 18, 2020</i> | \$3.38 | N/A |

*Except Rental Self Storage Facilities which will be charged \$0.03 per square foot.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1920-16 establishing school facilities fees in accordance with the provisions of Senate Bill 50 and Assembly Bill 695.

This recommendation supports the following District goal(s):

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Learning Environment | Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning |
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

Developer Fee collections for 2018-19 were \$307,671. The revised rates would produce an additional \$112,000 in revenue assuming the same square footage as 2018-19.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.9.

**RESOLUTION NO. 1920-16
OF THE
SANTEE ELEMENTARY SCHOOL DISTRICT**

**ESTABLISHING SCHOOL FACILITIES FEES IN ACCORDANCE WITH
THE PROVISIONS OF SENATE BILL 50 AND ASSEMBLY BILL 695**

WHEREAS, under Government Code section 65995.5, which was enacted pursuant to Chapter 40, Statutes of 1998 ("Senate Bill 50" or "SB 50"), and amended by Chapter 858, Statutes of 1999 ("Assembly Bill 695" or "AB 695"), a school district's governing board may establish fees to offset the cost of school facilities made necessary by new construction following the making of certain findings by such governing board; and

WHEREAS, the Santee Elementary School District ("District") has undertaken a review of its eligibility to establish fees under the provisions of SB 50; and

WHEREAS, separate and apart from determining its eligibility to establish such fees, the District has prepared an analysis entitled "School Facility Needs Analysis", dated March 2020 (the "Needs Analysis") in accordance with the provisions of SB 50; and

WHEREAS, the District seeks to establish fees in accordance with and under the authority of SB 50 for the purpose of funding the construction and reconstruction of school facilities made necessary by development within the District's boundaries; and

WHEREAS, the District submitted an application to the State Allocation Board of the State of California for new construction, and has been determined to meet eligibility requirements for such construction in accordance with the provisions of the Government Code Section 65995.5(b)(1); and

WHEREAS, the District has placed a local bond measure on the ballot within the last four years and over 50% of the voters approved the bond measure as required by Government Code Section 65995.5(b)(3)(B); and

WHEREAS, the District has issued debt or incurred obligations for capital outlay totaling 15% of the local bonding capacity, including indebtedness repaid from property taxes, parcel taxes, general fund, special taxes, Mello-Roos funds approved by registered voters, Mello-Roos funds approved by landowners prior to November 4, 1998 as required by Government Code Section 65995.5(b)(3)(C); and

WHEREAS, in accordance with Government Code Section 65995.5, a purpose of this Resolution is to declare the District's eligibility for, and to establish fees under the provisions of SB 50 consistent with the information and data set forth in the Needs Analysis and upon such other information and documentation prepared by or on file with the District, as presented and described to the Board;

WHEREAS, the District has performed a study to assess the impact on the District's facilities from commercial, and industrial development and established a nexus between such development and the need for funding to construct and improve schools; and

WHEREAS, the State Allocation Board has established the maximum fee that can be levied by a school district is \$0.66 per square foot for commercial and industrial development for chargeable covered and enclosed space, which sums shall be used to fund the delivery of improvements to the District's facilities and construct new facilities.

NOW, THEREFORE BE IT HEREBY RESOLVED by the Governing Board of the Santee Elementary School District:

Section 1. Procedure: This Board hereby finds that prior to the adoption of this Resolution, the Board conducted a public hearing at its regular meeting at which oral and written presentations were made. Notice of the time and place of the public hearing, including a general explanation of the matter to be considered, has been published in a newspaper of general circulation in accordance with Government Code Section 65995.5(d). At least 30 days prior to the public hearing, the District made available to the public in its Needs Analysis, data indicating the amount of the cost, or estimated cost, required to provide the facilities for which the fee is to be levied pursuant to this Resolution, and the revenue sources anticipated to provide this service. By way of such public meeting, the Board received oral and written presentations by District staff which are summarized and contained in the District's Needs Analysis and the District's applications and related documents filed with the State Allocation Board pursuant to the State School Facility Program (hereinafter collectively referred to as the "Plan") along with other materials which formed the basis for the action taken pursuant to this Resolution.

Section 2. Findings: The Board has reviewed the provisions of the Needs Analysis and the Plan as they relate to proposed and potential development, the resulting school facilities needs, the cost thereof, and the available sources of revenue including the fees provided by this Resolution and based thereon and upon all other written and oral presentations to the Board, the Board hereby approves and adopts the Needs Analysis and makes the following findings:

- a) Enrollment at various schools of the District are nearing capacity;
- b) Additional residential, commercial and industrial development projects within the District will increase the need for school facilities;
- c) Without the addition of new school facilities, further residential, commercial and industrial development projects within the District will result in a significant decrease in the quality of education presently offered by the District;
- d) New residential, commercial and industrial development is projected within the District's boundaries and the enrollment produced thereby will exceed the capacity of the schools of the District. Projected development within the District, without additional school facilities, will result in conditions of overcrowding which will impair the normal functioning of the District's educational programs;
- e) The fees proposed in the Needs Analysis and levied pursuant to this Resolution are for the purpose of providing adequate school facilities and related support facilities to maintain the quality of education offered by the District;

- f) The fees proposed in the Needs Analysis and levied pursuant to this Resolution will be used for construction and reconstruction of school facilities as identified in the Needs Analysis;
- g) The uses of the fees proposed in the Needs Analysis and levied pursuant to this Resolution are reasonably related to the types of development projects on which the fees are imposed;
- h) The fees proposed in the Needs Analysis and levied pursuant to this Resolution bear a reasonable relationship to the need for school and support facilities created by the types of development projects on which the fees are imposed;
- i) The fees proposed in the Needs Analysis and levied pursuant to this Resolution do not exceed the estimated amount required to provide funding for the construction or reconstruction of school and support facilities for which the fees are levied; and in making this finding, the Board declares that it has considered the availability of all revenue sources anticipated to provide such facilities, including general fund revenue;
- j) The fees will be collected for school and support facilities for which an account has been established and funds appropriated and for which the District has adopted a construction schedule;
- k) The District has no other local sources of funds available to provide the funding for the school facilities provided in the school facilities plan.

Section 3. Residential Fee: Based upon the foregoing findings, the Board hereby establishes a new fee upon residential construction, to be known as the "Level 2 Fee", as follows:

- a) The Level 2 Fee for residential construction is hereby established and set at the rate of \$3.38 per square foot of residential development;
- b) The Level 2 Fee shall be collected as a precondition to the issuance of any building permit for construction within the District's boundaries.

Section 4. Determination of Eligibility:

- a) The District submitted a timely application to the State Allocation Board for new construction funding, and eligibility for such funding has been met in accordance with Government Code Section 65995.5(b)(1);
- b) The District has placed a local bond measure on the ballot within the last four years and over 50% of the voters approved the bond measure as required by Government Code Section 65995.5(b)(3)(B);
- c) The District has issued debt or incurred obligations for capital outlay totaling 15% of the local bonding capacity, including indebtedness repaid from property taxes, parcel taxes, general fund, special taxes, Mello-Roos funds approved by registered voters, Mello-Roos funds approved by landowners

prior to November 4, 1998 as required by Government Code Section 65995.5(b)(3)(C); and

- d) The Board has reviewed the Needs Analysis along with such oral and written information as has been presented by District staff and consultants and has determined that the Needs Analysis meets the requirements of Government Code Section 65995.6 and is a suitable basis for the establishment of Level II Fees in accordance with the provisions of Government Code Section 65995.5.

Section 5. Determination of "Level 3 Fee": In accordance with the provisions of Government Code Section 65995.7, the District's Board is authorized to establish a fee in an amount higher than the Level 2 Fee in the event the State Allocation Board is no longer approving apportionments for new construction in accordance with Education Code Section 17072.20 due to lack of funds and the State Allocation Board has notified the Secretary and Chief Clerk of the Assembly, in writing, of the determination that such funds are no longer being allocated. In the event that on or before the Anniversary Date of this Resolution as defined below, the State Allocation Board is no longer approving apportionments due to inadequate funding and such fact is related to the appropriate state representatives, the Level 2 Fee may be supplemented with an additional fee amount which, when combined with the Level 2 Fee, shall be known as the "Level 3 Fee". The Level 3 Fee shall be established in the following amounts:

- a) \$6.92 per square foot of residential development.

Section 6. Commercial/Industrial Level 1 Fee: In accordance with Education Code section 17620, the District shall maintain the fees levied on commercial and industrial construction "Level 1 Fees" for non-rental self-storage construction at \$0.41 per square foot (62% of the \$0.66 maximum fee). The fee levied on rental self storage construction shall be set at \$0.03 per square foot (62% of the maximum \$0.05).

Section 7. Fee Adjustment and Limitations: The fees established herewith shall be subject to the following:

- a) The District's Level 2 Fee (or Level 3 Fee in the event it is implemented by the Board) shall be effective for a period of one year following the commencement date in this Resolution as set forth below (the "Anniversary Date") and shall be reviewed on or before the Anniversary Date, and annually thereafter to determine if such fee is to be re-established or revised.
- b) To the extent any other fees established by the District might be applied to the property subject to the Level 2 Fee established herein, such as fees levied through the terms of any contract entered into between the District and a person prior to November 4, 1998, or any other fees that are levied by the District, the District may elect to levy and collect such alternative fee rather than the Level 2 Fee established herein. In no event shall the District charge both the Level 2 Fee and such alternative fee that might be collected by the District.
- c) The Level 1 commercial/industrial fee may be increased for inflation as authorized by the State of California.

Section 8. Additional Mitigation Methods: The policies set forth in this Resolution are not exclusive, and the Board reserves the authority to undertake other or additional methods to finance school facilities including but not limited to the Mello-Roos Community Facilities Act of 1982 (Government Code Section 53311 et seq.) and such other funding mechanisms as are authorized by Government Code Section 65996. This Board reserves the authority to substitute the dedication of land or other property or other form of requirement in lieu of the fees levied by way of this Resolution at its discretion, so long as the reasonable value of land to be dedicated does not exceed the maximum fee amounts contained herein or modified pursuant hereto.

Section 9. Implementation: For construction projects within the District, the Superintendent, or the Superintendent's designee, is authorized to issue Certificates of Compliance upon payment of any fee levied under the authority of this Resolution.

Section 10. California Environmental Quality Act: The Board hereby finds that the fees established pursuant to this Resolution are exempt from the provisions of the California Environmental Quality Act ("CEQA").

Section 11. Commencement Date: The Board orders that the fees established hereby shall take effect March 18, 2020 for Level 2 fees and May 16, 2020 for Level 1 fees.

Section 12. Notification of Local Agencies: The Secretary of the Board is hereby directed to forward copies of this Resolution and the Needs Analysis along with a map of the District's boundaries to the Planning Departments of the City of Santee, the City of San Diego and the County of San Diego.

Section 13. Severability: If any portion of this Resolution is found by a Court of competent jurisdiction to be invalid, such finding shall not affect the validity of the remaining portions of this Resolution. The Board hereby declares its intent to adopt this Resolution irrespective of the fact that one or more of its provisions may be declared invalid subsequent hereto.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Santee Elementary School District this 17th day of March 2020, by the following vote:

AYES:
NOES:
ABSENT:

SANTEE ELEMENTARY SCHOOL DISTRICT

By: _____
Dustin Burns, President
Board of Education of the
Santee School District

ATTEST:

Elana Levens-Craig, Clerk
Board of Education of the
Santee School District

BACKGROUND:

In order to generate budget savings, the District is offering an early retirement incentive to employee groups as follows:

1. Certificated Non-Management Personnel
 - a. Incentive Amount
 - i. 60% of base salary, up to a maximum of \$60,000, paid over five (5) years in five (5) equal annual installments into a 403(b) account
 - b. Eligibility Criteria
 - i. Employees who are 55 years of age or older and with at least 15 years of service to the District, the last 5 of which are consecutive, as of June 10, 2020
 - c. Implementation Criteria
 - i. At least twenty (20) participants
2. Classified Non-Management Personnel
 - a. Incentive Amount
 - i. 25% of base salary paid over three (3) years in three (3) equal annual installments into a 403(b) account
 - b. Eligibility Criteria
 - i. Employees who are 55 years of age or older and with at least 15 years of service to the District as of the employee's last working day in June 2020
 - c. Implementation Criteria
 - i. At least ten (10) participants, and;
 - ii. Certificated Non-Management group meets their implementation criteria
3. Management/Confidential Personnel
 - a. Incentive Amount
 - i. 25% of base salary paid over three (3) years in three (3) equal annual installments into a 403(b) account
 - b. Eligibility Criteria
 - i. Employees who are 55 years of age or older and with at least 15 years of service to the District as of the employee's last working day in June 2020
 - c. Implementation Criteria
 - i. At least two (2) participants, and;
 - ii. Certificated Non-Management group meets their implementation criteria

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution Nos. 1920-20, 1920-21, and 1920-22 to offer an early retirement incentive program for certain employees.

This recommendation supports the following District goal:

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

The estimated fiscal impact is \$400,000 in savings for the General Fund for 2020-21.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.10.

SANTEE SCHOOL DISTRICT
 BOARD OF EDUCATION
 RESOLUTION NO. 1920-20

Resolution for NON-MANAGEMENT CERTIFICATED Employees Early Retirement Incentive Program 2020

WHEREAS, the Governing Board of the SANTEE SCHOOL DISTRICT (“District”) has agreed to offer an Employee Early Retirement Incentive Program for 2019-2020 (“Program”). The following is the description of the Retirement Incentive to be offered:

1.0 Eligibility Criteria

1.1 NON-MANAGEMENT CERTIFICATED employees shall be eligible who retire from District service with a last day of employment on June 10, 2020 and are at least 55 years of age and have rendered at least 15 years of consecutive service to the District as of June 10, 2020.

2.0 Participation Requirements

2.1 Participating and eligible employees shall submit all required enrollment materials and Letter of Resignation to the District on or before April 03, 2020. To protect the class of enrolled employees, the resignations of participants are irrevocable as of the enrollment deadline and may not be rescinded.

3.0 Incentive Payments

3.1 The Retirement Incentive offered is: Total of 60% of employee’s base salary, up to a maximum of \$60,000, divided into five (5) equal installments, one installment per year, as follows:

| Payment Dates | Amount of Incentive |
|--------------------|---------------------|
| 1. August 15, 2020 | 12% of base salary |
| 2. August 15, 2021 | 12% of base salary |
| 3. August 15, 2022 | 12% of base salary |
| 4. August 15, 2023 | 12% of base salary |
| 5. August 15, 2024 | 12% of base salary |
| Total | 60% of base salary |

3.2 The payment shall be funded as, 12% of employee’s base salary, in each of five (5) installments, into the San Diego County School Fringe Benefits Consortium 403(b) Plan, for a total of 60% of base salary up to a maximum of \$60,000. Payment is scheduled as shown above.

3.3 The amount of the payment shall be fixed upon the close of the enrollment window and shall not be subject to increase thereafter.

3.4 Distribution of monies contributed under this Retirement Incentive program shall be governed by applicable Federal and State law.

4.0 Miscellaneous

4.1 The Contract Administrator for the Program shall be San Diego County Office of Education, Fringe Benefit Consortium (FBC).

4.2 The purpose of this Program is to reduce costs and avoid layoffs.

PASSED AND ADOPTED by the Governing Board of SANTEE SCHOOL DISTRICT, County of San Diego, State of California, this 17th day of March, 2020, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

I hereby certify that the foregoing is a full, true and correct copy of the resolution duly adopted by said Board at a regularly called and conducted meeting held on said date, which resolution is on file and of record in the office of said Board.

 Dustin Burns
 President of the Board

 Elana Levens-Craig
 Clerk to the Board

SANTEE SCHOOL DISTRICT
BOARD OF EDUCATION
RESOLUTION NO. 1920-21

Resolution for NON-MANAGEMENT CLASSIFIED Employees Early Retirement Incentive Program 2020

WHEREAS, the Governing Board of the SANTEE SCHOOL DISTRICT (“District”) has agreed to offer an Employee Early Retirement Incentive Program for 2019-2020 (“Program”). The following is the description of the Retirement Incentive to be offered:

1.0 Eligibility Criteria

1.1 NON-MANAGEMENT CLASSIFIED employees shall be eligible who retire from District service with a last day of employment on the employee’s last working day in June 2020 and are at least 55 years of age and have rendered at least 15 years of service to the District, the last 5 of which are consecutive, as of the employee’s last working day in June 2020.

2.0 Participation Requirements

2.1 Participating and eligible employees shall submit all required enrollment materials and Letter of Resignation to the District on or before April 03, 2020. To protect the class of enrolled employees, the resignations of participants are irrevocable as of the enrollment deadline and may not be rescinded.

3.0 Incentive Payments

3.1 The Retirement Incentive offered is: Total of 25% of employee’s base salary, divided into three (3) equal installments, one installment per year, as follows:

| Payment Dates | Amount of Incentive |
|--------------------|-----------------------|
| 1. August 15, 2020 | 8.333% of base salary |
| 2. August 15, 2021 | 8.333% of base salary |
| 3. August 15, 2022 | 8.333% of base salary |
| Total | 25% of base salary |

3.2 The payment shall be funded as, 8.333% of employee’s base salary, in each of three (3) installments, into the San Diego County School Fringe Benefits Consortium 403(b) Plan, for a total of 25% of base salary. Payment is scheduled as shown above.

3.3 The amount of the payment shall be fixed upon the close of the enrollment window and shall not be subject to increase thereafter.

3.4 Distribution of monies contributed under this Retirement Incentive program shall be governed by applicable Federal and State law.

4.0 Miscellaneous

4.1 The Contract Administrator for the Program shall be San Diego County Office of Education, Fringe Benefit Consortium (FBC).

4.2 The purpose of this Program is to reduce costs and avoid layoffs.

PASSED AND ADOPTED by the Governing Board of SANTEE SCHOOL DISTRICT, County of San Diego, State of California, this 17th day of March, 2020, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

I hereby certify that the foregoing is a full, true and correct copy of the resolution duly adopted by said Board at a regularly called and conducted meeting held on said date, which resolution is on file and of record in the office of said Board.

Dustin Burns
President of the Board

Elana Levens-Craig
Clerk to the Board

SANTEE SCHOOL DISTRICT
BOARD OF EDUCATION
RESOLUTION NO. 1920-22

Resolution for MANAGEMENT/CONFIDENTIAL Employees Early Retirement Incentive Program 2020

WHEREAS, the Governing Board of the SANTEE SCHOOL DISTRICT (“District”) has agreed to offer an Employee Early Retirement Incentive Program for 2019-2020 (“Program”). The following is the description of the Retirement Incentive to be offered:

1.0 Eligibility Criteria

1.1 MANAGEMENT/CONFIDENTIAL employees shall be eligible who retire from District service with a last day of employment on the employee’s last working day in June 2020 and are at least 55 years of age and have rendered at least 15 years of consecutive service to the District as of the employee’s last working day in June 2020.

2.0 Participation Requirements

2.1 Participating and eligible employees shall submit all required enrollment materials and Letter of Resignation to the District on or before April 03, 2020. To protect the class of enrolled employees, the resignations of participants are irrevocable as of the enrollment deadline and may not be rescinded.

3.0 Incentive Payments

3.1 The Retirement Incentive offered is: Total of 25% of employee’s base salary, divided into three (3) equal installments, one installment per year, as follows:

| Payment Dates | Amount of Incentive |
|--------------------|-----------------------|
| 1. August 15, 2020 | 8.333% of base salary |
| 2. August 15, 2021 | 8.333% of base salary |
| 3. August 15, 2022 | 8.333% of base salary |
| Total | 25% of base salary |

3.2 The payment shall be funded as, 8.333% of employee’s base salary, in each of three (3) installments, into the San Diego County School Fringe Benefits Consortium 403(b) Plan, for a total of 25% of base salary. Payment is scheduled as shown above.

3.3 The amount of the payment shall be fixed upon the close of the enrollment window and shall not be subject to increase thereafter.

3.4 Distribution of monies contributed under this Retirement Incentive program shall be governed by applicable Federal and State law.

4.0 Miscellaneous

4.1 The Contract Administrator for the Program shall be San Diego County Office of Education, Fringe Benefit Consortium (FBC).

4.2 The purpose of this Program is to reduce costs and avoid layoffs.

PASSED AND ADOPTED by the Governing Board of SANTEE SCHOOL DISTRICT, County of San Diego, State of California, this 17th day of March, 2020, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____

I hereby certify that the foregoing is a full, true and correct copy of the resolution duly adopted by said Board at a regularly called and conducted meeting held on said date, which resolution is on file and of record in the office of said Board.

Dustin Burns
President of the Board

Elana Levens-Craig
Clerk to the Board

Consent Item E.3.1. Personnel, Regular
 Prepared by Tim Larson
 March 17, 2020

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

| Employee | Location | Class/Step/Position # | Previous Annual Salary | New Annual Salary | Effective Date |
|-----------------------|-----------------|-----------------------|------------------------|-------------------|-------------------------|
| 1. Heffernan, Tiffany | Sycamore Canyon | IV-01 #10321326 | \$0.00 | \$52,667.00 | 02-24-20 to 06-10-20 |

B. Temporary Rehires:

| Employee | Location | Class/Step/Position # | Previous Annual Salary | New Annual Salary | Effective Date |
|----------|----------|-----------------------|------------------------|-------------------|----------------|
| | | | | | |

C. Change of Status/Location:

| Employee | Location | Class/Step/Position # | Previous Annual Salary | New Annual Salary | Effective Date |
|----------|----------|-----------------------|------------------------|-------------------|----------------|
| | | | | | |

D. Unpaid Leave Requests:

| Employee | Location | Class/Step | Reason | Recommendation | Effective Date |
|----------|----------|------------|--------|----------------|----------------|
| | | | | | |

E. Resignations:

| Employee | Location | Class/Step | Reason | Effective Date |
|-----------------|---------------|------------|----------|----------------|
| 1. Quan, Joanne | PRIDE Academy | Permit 04 | Personal | 04-28-19 |

F. 39-Month Reemployment:

| Employee | Location | Class/Step | Reason | Effective Date |
|----------|----------|------------|--------|----------------|
| | | | | |

G. Dismissals:

| Employee | Location | Class/Step | Effective Date |
|----------|----------|------------|----------------|
| | | | |

Classified Staff

H. New Appointments:

| Employee | Location | Position/Class/Hours/ Position # | Previous Monthly Salary | New Monthly Salary | Effective Date |
|------------------------|-----------------|---|-------------------------|--------------------|----------------|
| 1. Bisbigilia, Sonya | Cajon Park | Campus Aide CA C / 2.0 hrs #10327475 | \$0.00 | \$586.30 | 03-11-20 |
| 2. Castaneda, Monica | Carlton Oaks | Campus Aide CA C / 2.0 hrs #10327486 | \$0.00 | \$586.30 | 03-09-20 |
| 3. Cruz, Heather | Carlton Hills | Campus Aide CA C / 2.0 hrs #30003561 | \$0.00 | \$586.30 | 03-02-20 |
| 4. Fehri, Dawn | Chet F. Harritt | Project SAFE Assistant 17 A / 3.5 hrs #30010430 | \$0.00 | \$938.55 | 02-24-20 |
| 5. Gonzalez, Christian | Pepper Drive | Site Custodian 24 A / 8.0 hrs #10326458 | \$0.00 | \$3,300.27 | 03-02-20 |

Classified Staff continued

H. New Appointments continued:

| | | | | | |
|----------------------|----------------|---|--------|------------|----------|
| 6. Griffin, Kimberly | Transportation | Van Driver 22 A / 5.0 hrs #30003738 | \$0.00 | \$1,870.92 | 03-09-20 |
| 7. Harris, Christa | Hill Creek | Early Childhood Assistant II 18 A / 3.75 hrs #10325060 | \$0.00 | \$1,154.69 | 03-16-20 |
| 8. Harris, Christa | Hill Creek | Project SAFE Assistant 17 A / 3.92 hrs #10325021 | \$0.00 | \$1,149.15 | 03-16-20 |
| 9. Malott, Michael | Cajon Park | Site Custodian 24 A / 8.0 hrs #1032644 | \$0.00 | \$3,300.27 | 03-11-20 |
| 10. Wortham, Blanca | Hill Creek | Campus Aide CA C / 2.0 hrs #30004222 | \$0.00 | \$586.30 | 02-14-20 |

I. Rehires:

| Employee | Location | Position/Class/Hours/ Position # | Previous Monthly Salary | New Monthly Salary | Effective Date |
|----------|----------|-------------------------------------|----------------------------|-----------------------|----------------|
| | | | | | |

J. Change of Status/Location:

| Employee | Location | Position/Class/Hours/ Position # | Previous Monthly Salary | New Monthly Salary | Effective Date |
|---------------------|--|--|----------------------------|-----------------------|----------------|
| 1. Manglona, Prince | Chet F. Harritt to <i>Sycamore Canyon</i> | Project SAFE Assistant 17 A / 3.92 hrs to <i>Instructional Assistant, Special Ed II</i> 21 A / 3.0 hrs #30014252 | \$1,149.14 | \$1,069.25 | 03-09-20 |
| 2. Wright, Dannah | Cajon Park to <i>Carlton Hills</i> | Instructional Assistant, Special Ed II 21 B / 3.0 hrs to 21 B / 6.0 hrs | \$1,122.55 | \$2,245.10 | 03-04-20 |

K. Unpaid Leave Requests:

| Employee | Location | Position/Class/Hours | Reason | Recommendation | Effective Date |
|----------|----------|----------------------|--------|----------------|----------------|
| | | | | | |

L. Resignations:

| Employee | Location | Position | Reason | Effective Date |
|---------------------|-----------------|---|--------------------------|----------------|
| 1. Manglona, Prince | Chet F. Harritt | Project SAFE Assistant | Accepting other position | 03-07-20 |
| 2. Rangel, Maria | Carlton Hills | Instructional Assistant, Special Ed II | Personal | 03-21-20 |
| 3. Rasmussen, Diane | Chet F. Harritt | Campus Aide | Desire to substitute | 04-16-20 |

M. 39-63 Month Reemployment:

| Employee | Location | Position/Class/Hours | Effective Date |
|----------|----------|----------------------|----------------|
| | | | |

N. Dismissals:

| Employee | Location | Position | Effective Date |
|----------------------|--------------|--------------------------------|----------------|
| 1. Janway, Katherine | Pepper Drive | Out-of-School Time Site Leader | 03-03-20 |

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Consent Item E.3.2.

Approval of Student Teaching Agreement with
San Francisco State University

Prepared by Tim Larson
March 17, 2020

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for student teachers and interns. Santee School District has received an Student Teaching Agreement with San Francisco State for this purpose. The terms of the agreement shall be from July 1, 2020 through June 30, 2025.

RECOMMENDATION:

Administration recommends that the Student Teacher Agreement with San Francisco State University for teacher education fieldwork be approved by the Board of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

There is no fiscal impact to the general fund. No payment will be received from San Francisco State University for placement of student teachers.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing interns and student teachers in the classroom for directed teaching and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.2.

**STUDENT TEACHING AGREEMENT
SAN FRANCISCO STATE UNIVERSITY
AND
SANTEE SCHOOL DISTRICT**

THIS AGREEMENT is entered into by and between the Trustees of the California State University (the University), which is the State of California acting in a higher education capacity through its duly appointed and acting officer on behalf of San Francisco State University, hereinafter called "the University" and the above named School District, hereinafter called "the District".

WHEREAS, the California Commission on Teacher Credentialing is an agency in the Executive Branch of California State Government, created in 1970 by the Ryan Act as the autonomous state standards boards for educator preparation for the public schools of California, the licensing and credentialing of professional educators in the State, the enforcement of professional practices of educators, and the discipline of credential holders in the State of California;

WHEREAS, pursuant to the provisions of the California Education Code, the governing board of any school district is authorized to enter into agreements with any California State University, the University of California, or any other university or college accredited by the California Commission on Teacher Credentialing as an educator preparation institution to provide teaching practicum and administrative experience to University students enrolled in the credential curricula of such institutions (to include but not exclusive to Multiple Subjects Credential, Single Subjects Credential, Education Specialist; Clinical Rehabilitation Services Credentials; Added Authorizations in Adapted Physical Education, Bilingual Education, and others; and Administrative Services Credential); and

WHEREAS, the University represents that it is accredited by the California Commission on Teacher Credentialing as an educator preparation and credentialing institution.

NOW THEREFORE, it is mutually agreed between the parties hereto as follows:

GENERAL PROVISIONS

1. The term of this agreement shall be from July 1, 2020 to June 30, 2025.
2. The District shall provide practicum experience through practice teaching or administrative experience in schools and classes of the District in accordance with California Commission on Teacher Credentialing Standards. Students of the University shall be assigned by the University to practice teaching or administrative experiences in schools or classes in the District for the term as set forth in special provisions. Such practice teaching or administrative experiences shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District as the District and the University through which their duly authorized representatives may agree upon. The assignment of a student teacher or administrative intern is the joint responsibility of the District and the University.

The District may, for good cause, refuse to accept any student of the University assigned to practice teaching or administrative duties in schools or classes of the District. The University may, for good cause, terminate the assignment of any student of the University to practice teaching or administrative duties in the District.

"Practice Teaching" or "Administrative Internship", as used herein and elsewhere in this agreement, means active participation in the duties and functions of the classroom teaching or school site under the direct supervision and instruction of employees of the District. These employees shall hold valid life diplomas or credentials issued by the State Commission on Teacher Credentialing, other than emergency, intern, or provisional credentials, and be authorized to serve as classroom teachers or principals in the schools or classes in which the practice teaching or administrative internship is provided.

3. Each "semester unit of practice teaching or administrative experience" as used herein and elsewhere in this agreement for elementary and secondary schools equals approximately twenty (20) minutes of practice teaching daily for five (5) days a week for sixteen (16) weeks. Other components of the student teaching experience, based on standards for educator preparation determined by the CTC shall include:
 - Students should be given ample time to participate in the school activities from the beginning to the end of the year.
 - Students should be given ample time to participate in multiple placements per elementary, middle and high school settings, based on specific credential requirements.
 - Students should have at least 12 to 16 hours for Adapted Physical Education teachers and 20-25 hours per week for elementary, secondary and special education candidates to work in specified site.
 - Students should be allowed to experience two full weeks (all day) of student teaching or administrative experience. Students should be allowed to participate in school settings for a maximum of 16 weeks per semester of teaching or administrative experience.
 - Students should participate in inclusive education programs that provide the Least Restrictive Environment (LRE) for all TK-12th grade students.
 - Students should participate in robust programs and support for English learners that provide opportunities that reflect, to the extent possible, socioeconomic and cultural diversity.
 - Students should be permitted the opportunity for video capture for candidate reflection and Teaching Performance Assessment (TPA) completion, following appropriate parental and school consent procedures.

4. Responsibilities of the University program in provision and preparation of student teaching and/or administrative experiences for candidates placed in the District shall include the following, as per CTC educator preparation standards:
 - The University provides initial orientation for preparation of University supervisors and district-employed supervisors (referred to hereafter as cooperating teachers) of clinical practice experiences to ensure all supervisors understand their role and expectations.
 - The University provides cooperating teachers a minimum of 10 hours of initial orientation to the program curriculum, about effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices. The University ensures that cooperating teachers remain current in the knowledge and skills for candidate supervision and program expectations, specifically the program curriculum and assessments, including the Teaching Performance Expectations (TPEs) and the Teaching Performance Assessment (TPA) model chosen by the program.
 - University supervisors will minimally provide formal evaluation of each candidate 6 times per semester.

- University supervision may include an in-person site visit, video capture or synchronous video observation, but it must be archived either by annotated video or scripted observations and evaluated based on the Teaching Performance Expectations (TPEs), that produce data that can be aggregated and disaggregated.
5. District responsibilities in the preparation of student teacher and administrative candidates include the following, as per CTC educator preparation standards:
- Following a collaborative process of placing student teachers and administrative intern candidates with selected cooperating teachers, the cooperating teachers in the District minimally provide 5 hours per week of support and guidance to each candidate during the final semester of student teaching or internship experience.
 - Assurance that each school site employs a fully qualified site administrator (principal or equivalent).
 - Assurance that each selected cooperating teacher holds a Clear Credential in the content area for which they are providing supervision and have a minimum of three years of content area K-12 teaching experience.
6. Collaborative responsibilities of the University and the District in the selection of school sites and supervisors include the following, as per CTC educator preparation standards:
- Collaborative selection of clinical sites (schools) will be conducted by University and District personnel that demonstrate commitment to evidence-based practices and continuous program improvement, have partnerships with other appropriate educational, social, and community entities that support teaching and learning, place students with disabilities in the Least Restrictive Environment (LRE), provide robust programs and support for English learners, that reflect, to the extent possible, socioeconomic and cultural diversity, and permit video capture for candidate reflection and TPA completion.
 - The University and District will collaboratively select cooperating teachers who are credentialed or who have equivalent experience in educator preparation, based on mutually agreed upon criteria that are consistent with CTC standards. Supervisors should be experts in the content area of the candidate being supervised and should have recent professional experiences in school settings where the curriculum aligns with California's adopted content standards and frameworks, and the school should reflect the diversity of California's student population.
 - The University and District collaboratively match candidates and district-employed supervisors.
7. An assignment of a student of the University to practice teaching or administration in the District shall be deemed to be effective for the purposes of this agreement as of the date student presents to the proper authorities of the District the assignment card or other document given by the University effecting such assignment, but not earlier than the date of such assignments as shown on such card or other document. Absences of a student from assigned practice teaching or administrative practicum shall not be counted as absences in computing the semester units of practice teaching or APE or administrative practicum provided the student by the District.
8. District shall be responsible for damages caused by the negligence of its officers, employees and agents. University shall be responsible for the damages caused by the negligence of its officers,

employees and agents. The intent of this paragraph is to impose responsibility on each party for the negligence of its officers, employees and agents.

9. University shall maintain Student Professional Liability Insurance for its students for the entire duration of this agreement. Evidence of such coverage shall be furnished upon request by District.
10. University is permissibly self-insured for its general liability, motor vehicle liability, worker's compensation and property exposures. District unless permissibly self-insured itself shall maintain in full force Commercial Liability Insurance and Professional Liability Insurance with limits no less than \$1,000,000/\$3,000,000 aggregate. Evidence of such coverage shall be furnished upon request by District and University.
11. It is understood and agreed by the parties that all students shall be considered learners and are not covered by Workers Compensations of either party. They shall not replace District staff except as may be necessary as a part of their educational training.
12. Notwithstanding any other provision to the contrary, this Agreement may be terminated without cause at any time by either party upon ninety (90) days' prior written notice to the other party or upon completion of the students' rotation, whichever is greater. In the event of a material breach of this Agreement, the aggrieved party may terminate this Agreement by giving thirty (30) days' prior written notice of termination to the breaching party.
13. This agreement may be amended or modified at any time by mutual written consent of both parties.

IN WITNESS WHEREOF, the undersigned have executed this agreement on the date and year set forth below.

By _____
Rabea Woerthwein-Mack
Associate Procurement Officer

(Date)

“University”
San Francisco State University
1600 Holloway Avenue, CY140
San Francisco, CA 94132
Tel: 415-405-3825
rabeawm@sfsu.edu

By _____
Dr. Kristin Baranski
Superintendent

(Date)

“District”
Santee School District
9625 Cuyamaca St.
Santee, Ca 92071
(619) 258-2304
kristin.baranski@santeesd.net

SCHOOL BOARD CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on _____. (month/day/year)

“It was moved, seconded and carried that the attached contract with the Trustees of the California State University for the State University, whereby the University may assign students to the schools in the _____ District for practice teaching be approved.”

School

County

By _____
Clerk, Secretary (circle one)
Of the Board of Trustees



Item F. DISCUSSION AND/OR ACTION ITEMS

Agenda Item F.

Discussion and/or Action Item F.1.1. Appointment of Administrative Secretary,
Educational Services

Prepared by Dr. Kristin Baranski
March 17, 2020

BACKGROUND:

It is Administration's intention to appoint Stephanie Borden as the new Administrative Secretary, Educational Services Department effective May 18, 2020.

RECOMMENDATION:

It is recommended the Board of Education approve the appointment of Stephanie Borden as the new Administrative Secretary, Educational Services effective May 18, 2020.

FISCAL IMPACT:

Based on the salary schedule placement of this position, this position will cost the General Fund \$85,926.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

BACKGROUND:

The District continues to be challenged by escalating costs for retirement systems, Special Education, and property/liability insurance in addition to the normal cost increases for step and column movement on the salary schedule and other routine inflationary factors. For the second year in a row, the Governor has proposed a COLA only increase for the Local Control Funding Formula (LCFF) which is insufficient to pay for the aforementioned cost increases. When this condition is combined with declining enrollment and a decrease in Unduplicated Pupil Count (UPC) students the District experienced this year, a large structural deficit (on-going expenditures exceed on-going revenue) is now projected for the 2020-21 fiscal year. With COLA only LCFF increases for the subsequent years, this structural deficit will grow and erode reserve levels to less than 5% in the 3rd year of the 2020-21 multi-year projection. Consequently, the District must enact budget reductions for the 2020-21 fiscal year to reduce/eliminate the structural deficit and slow the decline of the reserve.

The District assesses the condition of its budget on factors such as the presence of a structural deficit and its magnitude, the reserve level, and cash flow patterns. Depending on the measurement and interplay of each of these factors, in similar fashion to the California Dashboard, the District's expresses its budget condition as a color representing overall fiscal health as follows:

- Green = healthy fiscal condition
- Yellow = some signs of pending fiscal disturbance
- Orange = prominent signs of pending fiscal distress
- Red = significant fiscal distress

The conditions described above put the District's 2020-21 budget into an "Yellow" condition absent any action. Numerous ideas for budget reductions were explored and the operational and program impact of reduction ideas were categorized as minimal, moderate, and significant. Since the projected budget condition is "Yellow", cost containment strategies and reductions with minimal impact were identified. Below is the list of reductions recommended to be enacted with development of the District's 2020-21 Adopted Budget:

| # | Action | | Category | Amount | | Year Invoked | LCFF |
|-------------------|---|--------|------------|----------------|------------------|--------------|------|
| | | | | One-Time | On-Going | | |
| 1 | Reduce Technology Reserve Transfer to Fund 40 from \$820k to \$500k | 39.02% | Protection | | 320,000 | 2020-21 | S |
| 2 | Eliminate Facility Needs Set-Aside Transfer to Fund 40 | | Places | 750,000 | | 2020-21 | B |
| 3 | Eliminate Classroom Furniture Replacement Set-Aside Transfer to Fund 40 | | Places | 100,000 | | 2020-21 | B |
| 4 | Implement Retirement Incentive | | People | | 400,000 | 2020-21 | B |
| 5 | Reduce Deferred Maintenance Transfer from \$535k to \$400k | 25.23% | Places | | 135,000 | 2020-21 | B |
| 6 | Eliminate Release Time Budget for Schools with Partial Offsetting Increase to Main Budget | 90.00% | Programs | | 112,323 | 2020-21 | B |
| 7 | Reduce Professional Development budget | 15.00% | Programs | | 44,767 | 2020-21 | S |
| 8 | Restructure Certain Classified Positions with Retirements | | People | | 30,680 | 2020-21 | B |
| 9 | Reduce Department/Functional Area Operational Budgets | | Programs | | 103,729 | 2020-21 | B |
| Total All: | | | | 850,000 | 1,146,499 | | |

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board.

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

\$1,996,499 in expenditure reductions for the Unrestricted General Fund

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.1.

Item G. BOARD POLICIES AND BYLAWS

Agenda Item G.

Board Policies and Bylaws Item G.1.1.
Prepared by Dr. Kristin Baranski
March 17, 2020

First Reading: New Board Policy 1431,
Waivers

BACKGROUND:

The State Board of Education (SBE) generally has legal authority to grant (general waivers). In order to provide districts with flexibility without undermining the basic intent of the law, Education Code 33050-33053 permits the Governing Board to request that SBE waive sections of the Education Code and Title 5 of the California Code of Regulations. Education Code 33050 exempts certain sections of the Education Code from SBE's authority to grant waivers.

Board Policy 1431 contains required language to include a written summary of any objections to the request by school site councils or advisory committees, as applicable, when submitting general waiver request to the SBE. The policy also reflects guidance in California Department of Education's General Waiver Instructions regarding proper notice for a public hearing on a waiver request proposal.

RECOMMENDATION:

New Board Policy 1431, Waivers, is being presented as a First Reading. Action, if any, is at the discretion of the Board of Education.

FISCAL IMPACT:

This is a policy item. There is no fiscal impact to this item.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____

Second: _____

Vote: _____

Agenda Item G.1.1.

WAIVERS

The Governing Board recognizes that circumstances may arise in the operation of the district that require a waiver from state law or regulation. When it is in the interest of district students, the Board may request that the State Board of Education (SBE) waive any provision of state law or regulation which SBE has authority to waive pursuant to Education Code 33050.

Any waiver request to be submitted to SBE shall first be approved by the Board. The Superintendent or designee shall ensure that each proposed waiver request includes all information necessary for the Board to analyze the need for the waiver and make an informed decision.

If the proposed waiver request affects a program that requires the existence of a school site council, the Superintendent or designee shall obtain the school site council's approval of the request before presenting it to the Board. As appropriate, other councils or advisory committees, including bilingual advisory committees, shall be provided adequate opportunity to review a proposed waiver request, and the request shall include a written summary of any objections to the request by the councils or advisory committees. (Education Code 33051)

In addition, the Superintendent or designee shall consult with the exclusive representative of district employees in the development of the waiver request, and shall include in the request the exclusive representative's position regarding the waiver. (Education Code 33050, 33051)

To receive public testimony on each proposal for a waiver request, the Board shall hold a properly noticed public hearing during a Board meeting. (Education Code 33050)

The notice, which shall state the time, date, location, and subject of the public hearing and invite public testimony, may be printed in a newspaper of general circulation and/or posted at each school and three public places in the district.

If the district determines that a waiver is needed for more than one year, the Board shall reapply to SBE. When the Board has requested and received the same general waiver from SBE for two consecutive years, the Board does not subsequently need to reapply annually provided that the information contained on the request remains current, except that the district shall apply annually for the renewal of any waiver regarding teacher credentialing. (Education Code 33051)

Legal Reference:

EDUCATION CODE

- 33050-33053 General waiver authority
- 48800 Attendance at community college
- 51747.3 Charter school independent study funding
- 56000-56867 Special education programs
- 65001 School site councils

Management Resources:

WEB SITES

- California Department of Education, Waiver Office: <http://www.cde.ca.gov/re/lr/wr>
- Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Board Policies and Bylaws G.1.2.
Prepared by Karl Christensen
March 17, 2020

First Reading: Revised Board Policy 3516,
Emergencies and Disaster Preparedness Plan

BACKGROUND:

The District must be prepared to respond quickly and responsibly to emergencies, disasters, and threats of disaster and shall take all reasonable steps to prevent and/or mitigate the impact of a disaster on district students, staff, and schools. Revised Board Policy 3516 addresses District emergencies and disaster preparedness plan and it is consistent with the version promulgated by the California School Boards Association (CSBA).

RECOMMENDATION:

Revised Board Policy 3516, Emergencies and Disaster Preparedness Plan, is presented for a First Ready. Action, if any, is at the discretion of the Board of Education.

FISCAL IMPACT:

None.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.2.

EMERGENCIES AND DISASTER PREPAREDNESS PLAN

The Governing Board recognizes that all district staff and students must be prepared to respond quickly and responsibly to emergencies, disasters, and threats of disaster. The district shall take all reasonable steps to prevent and/or mitigate the impact of a disaster on district students, staff, and schools.

The Superintendent or designee shall develop and maintain a disaster preparedness plan which ~~detail~~contains provisions for handling emergencies and disasters and which routine and emergency disaster procedures, including, but not limited to, earthquake emergency procedures, and adaptations for individuals with disabilities in accordance with the Americans with Disabilities Act. Such procedures shall be included~~or~~incorporated in the district's comprehensive school safety plan. (Education Code 32282)

~~The Superintendent or designee shall also develop and maintain emergency plans for each school site.~~

In developing the ~~district and school emergency~~disaster preparedness plans, the Superintendent or designee shall involve district staff at all levels, including administrators, district police or security officers, facilities managers, transportation managers, food services personnel, school psychologists, counselors, school nurses, teachers, classified employees, and public information officers. As appropriate, he/she shall also collaborate with city and county emergency responders, including local public health administrators, law enforcement, fire safety officials, emergency medical services, health and mental health professionals, parents/guardians, and students.

~~The Superintendent or designee shall use~~plan shall comply with state-approved Standardized Emergency Management System (SEMS) guidelines established for multiple-jurisdiction and multiple-agency operations and with the National Incident Command System~~when updating district and site-level emergency and disaster preparedness plans.~~

The Superintendent or designee shall provide training to employees regarding their responsibilities, including periodic drills and exercises to test and refine staff's responsiveness in the event of an emergency.

The Board shall grant the use of school buildings, grounds, and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The Board shall cooperate with such agencies in furnishing and maintaining whatever services they district may deem necessary to meet the community's needs. (Education Code 32282)

~~School~~District employees are considered disaster service workers and are subject to disaster service activities assigned to them. (Government Code 3100)

Legal Reference: (see next page)

~~EMERGENCIES AND DISASTER PREPAREDNESS PLAN (continued)~~

Legal Reference:

EDUCATION CODE

- 32001 Fire alarms and drills
- 32040 Duty to equip school with first aid kit
- 32280-32289 School safety plans
- 32290 Safety devices
- 39834 Operating overloaded bus
- 46390-46392 Emergency average daily attendance in case of disaster
- 49505 Natural disaster; meals for homeless students; reimbursement

CIVIL CODE

- 1714.5 Release from liability for disaster service workers and shelters

GOVERNMENT CODE

- 3100 Public employees as disaster service workers
- 8607 Standardized emergency management system

CALIFORNIA CONSTITUTION

- Article 20, Section 3 Oath or affirmation

CODE OF REGULATIONS, TITLE 5

- 550 Fire drills
- 560 Civil defense and disaster preparedness plans

CODE OF REGULATIONS, TITLE 19

- 2400-2450 Standardized emergency management system

UNITED STATES CODE, TITLE 42

- 12101-12213 Americans with Disabilities Act

Management Resources: ~~CSBA~~

PUBLICATIONS

- ~~Avian Influenza: Governance and Policy Services Fact Sheet, April 2006~~

- ~~911! A Manual for Schools and the Media During a Campus Crisis, 2001~~

CENTERS FOR DISEASE

CONTROL AND

PREVENTION

PUBLICATIONS

- ~~Pandemic Influenza Planning~~

- ~~Checklist, 2006~~

CONTRA COSTA COUNTY

OFFICE OF

EDUCATION

- ~~Pandemic Flu School Action~~

- ~~Kit, June 2006~~

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

- ~~Crisis Response Box, 2000~~

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

- ~~Active Shooter Awareness Guidance, February 2018~~

- ~~State of California Emergency Plan, 2017~~

- ~~School Emergency Response: Using SEMS at Districts and Sites, June 1998~~

FEDERAL EMERGENCY MANAGEMENT AGENCY PUBLICATIONS

- ~~National Incident Management System, 3rd ed., October 2017~~

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Practical Information on Crisis Planning: A Guide for Schools and Communities, May 2003

Guide for Developing High-Quality School Emergency Operations Plans, 2013

WEB SITES

CSBA: <http://www.csba.org>

American Red Cross: <http://www.redcross.org>

California Attorney General's Office: <http://oag.ca.gov>

California Department of Education, Crisis Preparedness: <http://www.cde.ca.gov/ls/ss/cp>

California Governor's Office of Emergency Services: <http://www.oes.ca.gov>

California Seismic Safety Commission: <http://www.seismic.ca.gov>

Centers for Disease Control and Prevention: <http://www.cdc.gov>

Costa County Office of Education, Pandemic influenza resources:

http://www.cccoe.k12.ca.us/about/flu/resources_flu_action_kit

Federal Emergency Management Agency: <http://www.fema.gov>

U.S. Department of Education, Emergency Planning:

<http://www.ed.gov/admins/lead/safety/emergencyplan>

U.S. Department of Homeland Security: <http://www.dhs.gov>

Board Policies and Bylaws G.1.3.
Prepared by Karl Christensen
March 17, 2020

First Reading: Revised Board Policy 3516.5,
Emergency Schedules

BACKGROUND:

In order to provide for the safety of students and staff, the District may need to close a school site, change the regular school day schedule, or take necessary action when hazardous environmental or weather conditions or other emergencies warrant. Board Policy 3516.5 addresses emergency schedules and it is consistent with the version promulgated by the California School Boards Association (CSBA).

RECOMMENDATION:

Revised Board Policy 3516.5, Emergency Schedules, is presented for a first reading. Action, if any, is at the discretion of the Board of Education.

FISCAL IMPACT:

None.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.1.3.

EMERGENCY CLOSURE OF SCHOOL OR FACILITY SCHEDULES

In order to provide for the safety of students and staff, the Governing Board authorizes the Superintendent or designee to close a school site, to change the regular school day schedule, or to take any necessary action when adverse hazardous environmental or weather conditions or other emergencies warrant.

When an emergency condition causes a school closure, reduction in attendance, or change in schedule pursuant to Education Code 41422 or 46392, thereby preventing the district from complying with the minimum number of instructional days or minutes required by law, the Superintendent or designee shall complete and submit to the Superintendent of Public Instruction the necessary forms for obtaining approval of the days of the closure, reduction in attendance, or change in schedule. The Superintendent or designee shall submit other relevant district records as may be required.

The Superintendent or designee shall establish a system for informing students and parents/guardians when school buses are not operating as scheduled, or when the school day schedule is changed, or the school is closed. The district's notification system shall include, but is not limited to, notifying local television and radio stations, posting on district web site(s), sending email and text messages, and/or making telephone calls.

~~In the event that students arrive at school w~~Whenever the school day schedule changes ~~or the schedule changes after students have arrived at school has begun,~~ the Superintendent or designee shall ensure that supervision is provided in accordance with the procedures specified in the district's emergency and disaster preparedness plan.

The Superintendent or designee may provide a means to compensate for lost instructional time later during the year. Students and parents/guardians shall receive timely advanced notice of any resulting changes in the school calendar or school day schedule.

Legal Reference:

EDUCATION CODE

41420 Required length of school term

41422 Schools not maintained for 175 days

46010 Total days of attendance

46100-46192 Attendance; maximum credit; minimum day

46390 Calculation of ADA in emergency

46391 Lost or destroyed ADA records

46392 Decreased attendance in emergency situation

VEHICLE CODE

34501.6 School buses; reduced visibility

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE

90-01 Average Daily Attendance Credit During Periods of Emergency, February 10, 2005

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

Policy
adopted: March 3, 2009

SANTEE SCHOOL DISTRICT
Santee, California

Item H. EMPLOYEE ASSOCIATION COMMUNICATION

Item I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item J. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **California State of Emergency and Impact of COVID-19 Virus** (Gov't. Code § 54957)
2. **Conference with Labor Negotiators** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item K. RECONVENE TO PUBLIC SESSION

Item L. ADJOURNMENT